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# COOS COUNTY



## Annual Report 1978

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STATE of NEW HAMPSHIRE



ANNUAL REPORT  
COOS COUNTY



FOR THE  
YEAR ENDING DECEMBER 31

**1978**

PRINTED IN THE TOWN OF  
COLEBROOK, NEW HAMPSHIRE  
BY  
M/S PRINTING AND ADVERTISING



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# COUNTY OFFICERS

1979

## County Commissioners

Norman S. Brungot, D.V.M., Chairman, Colebrook  
Thomas R. Corrigan, Clerk, Lancaster  
Gerard A. Lemire, Berlin

## Treasurer

John D. Morton, Berlin

## Register of Deeds

Warren A. Bartlett, Lancaster

## Register of Probate

A. Gladys MacLean, Lancaster

## Judge of Probate

Frederick J. Harrigan, Colebrook

## Superior Court

Martin F. Loughlin, Chief Justice  
Robert C. Rich, Clerk  
Thomas W. Rath, Attorney General  
Pierre J. Morin, County Attorney  
Emile A. Martineau, Sheriff

## Deputy Sheriffs

Harvey J. Duchesne, Berlin  
R. Thomas Gage, Whitefield  
Thomas E. Pryor, Colebrook  
Lee Rice, Groveton  
Norman A. Vashaw, Lancaster

## Medical Referees

Brian A. Beattie, M.D., Lancaster  
Edouard M. Danais, M.D., Berlin  
W. H. Gifford, M.D., Colebrook

**Superintendent, West Stewartstown**

Leopold Bouchard, Stewartstown

**Administrator, West Stewartstown**

Mary Bouchard, Stewartstown

**Administrator, Berlin**

John Langell, Shelburne

**Coordinator**

Frederick W. King, Colebrook

# **Representatives to General Court**

## **COOS COUNTY**

**DISTRICT No. 1** (Atkinson & Gilmanton Academy Grant, Clarksville, Colebrook, Columbia, Dix's Grant, Dixville, Errol, Millsfield, Pittsburg, Second College Grant, Stewartstown, Wentworth's Location. ) (3)

COLON CHAPPELL, Pittsburg  
BRADLEY HAYNES, Colebrook  
MARGUERITE H. WISWELL, Colebrook

**DISTRICT No. 2** (Erving's Grant, Northumberland, Odell, Stratford.) (2)

ROGER L. HUNT, Stratford  
NEILA WOODARD, Northumberland

**DISTRICT No. 3** (Dalton, Lancaster) (2)

LYNN C. HORTON, Lancaster  
EDWARD WILLEY, Lancaster

**DISTRICT No. 4** (Carroll, Jefferson, Kilkenny, Low and Burbank's Grant, Milan, Randolph, Stark, Whitefield.) (2)

HAROLD BURNS, Whitefield  
MABEL L. RICHARDSON, Randolph

**DISTRICT No. 5** (Bean's Grant, Bean's Purchase, Cambridge, Chandler's Purchase, Crawford's Purchase, Cutt's Grant, Dummer, Gorham, Green's Grant, Hadley's Purchase, Martin's Location, Pinkham's Grant, Sargent's Purchase, Shelburne, Success, Thompson and Meserve's Purchase.) (2)

LAWRENCE J. GUAY, Gorham  
OTTO H. OLESON, Gorham

**DISTRICT No. 6** (Berlin—Ward 1) (2)

GUY J. FORTIER, Berlin  
ALCIDE E. VALLIERE, Berlin



**DISTRICT No. 7 (Berlin—Ward 2) (2)**

ELMER A. BEAULAC, Berlin  
ELMER H. YORK, Berlin

**DISTRICT No. 8 (Berlin—Ward 3) (2)**

CATHERINE V. BRUNGOT, Berlin  
GEORGE E. LEMIRE, Berlin

**DISTRICT No. 9 (Berlin—Ward 4) (2)**

ARTHUR A. BOUCHARD, Berlin  
ROMEO J. THERIAULT, Berlin

# MINUTES OF THE COOS COUNTY DELEGATION

1978

## Finance Committee — February 6, 1978

A Finance Committee Meeting was called by Chairman Guy Fortier to take place at the New Nursing Home in Berlin on February 3, 1978.

At 11:00 A.M. the Chairman called the meeting to order for the purpose of going over the final figures of the fourth quarter of 1978 budget.

All in all, most of the items in the budget were kept within the amount budgeted for, a few items were overdrawn and County Co-Ordinator Fred King gave the reason for the overspending of the items.

Rep. Hunt moved to accept the reading of the budget and seconded by Representative Burns.

Representatives present were Wiswell, Hunt, Horton, Burns, Richardson, Oleson, Fortier, Valliere, and Poulin.

Commissioners Corrigan and Hawkinson - Superintendents Bouchard and Langell; County Treasurer, John Morton and County Co-Ordinator Fred King were present.

Representative Wiswell moved to adjourn, seconded by Rep. Richardson.

The meeting adjourned at 12:45 P.M.

Respectfully submitted,  
Alcide E. Valliere  
Clerk of County Delegation

## Delegation Meeting — February 18, 1978

A full meeting held in Coos County Nursing Home in West Stewartstown, N. H. on Feb. 18th, 1978 for the purpose of approving the 1978 budget.

### Regular Meeting:

**No. 36** Meeting called to order sharply at 10:00 A.M. Catherine McDowell spoke on Family Planning and mentioned that the program was funded 9-1. The Delegation voted 11 yeas, 1 nay.

**No. 37** RSVP represented by Peter Riviere spoke on the plan explaining the work done by volunteers which covers a wide range of things. Reps. Hunt and Wiswell had several questions for Peter which were answered to their satisfaction. 12 yeas, 0 nays.

**No. 38** Glen Eastman is requesting a \$3,000 increase for his category on Council on aging. He gave a resume of his project, number of meals served which amounted to 40,000 serving 17,000 persons and about 14,000 trips to hospital, doctors, and other local points. Delegation supporting increase, 11 yeas, 1 nay.

**No. 39** Edward Lavernoch, Home Director spoke on the purpose of his project which is fundable 3-1 matching funds. He was requesting \$10,000 which is used visiting elderly people, helping them in many different ways thus delaying their entry into Nursing Homes, thereby saving much money for the County. Berlin and Gorham contribute to this program. Not being a County wide project it was rejected 7 nays, 5 yeas.

**No. 48** Mr. Pratt spoke for the Extension Service; the reason for an increase due mostly to pay raises.

**No. 49** Mike Savchick representing Soil Conservation Service spoke on his project which was turned down - the budget remains the same - unanimous.

Recess at 12:45 P.M.

**Executive Meeting, February 18, 1978**

Meeting called to order at 1:30 P.M.

**No. 1** A motion by Rep. Theriault to raise salary of Commissioners by \$250.00, seconded by Rep. Lemire. 12 votes for, 0 against.

**No. 2** A motion by Rep. Horton to raise Treasurer's salary to \$2,250; that was seconded by Cooney. 12 votes for, 0 against.

**No. 3** Rep. Richardson moved to keep Administration expenses as Budgeted, seconded by Rep. Keough. 12 for, 0 against.

**No. 4** County Reports remains at \$2500 - unanimous.

**No. 5** Auditors expense is set at \$2000.

**No. 6** Rep. Burns motioned to reduce Register of Deeds amount to \$5,300, seconded by Richardson. Delegation voted 12-0 in favor.

**No. 7** Register of Probate remains as budgeted; motion by Wiswell, seconded by Burns, unanimous.

**No. 8** Rep. Oleson moved to accept Medical Referees budget as is; seconded by Theriault, unanimous.

**No. 9** Rep. Richardson moved to raise by \$250.00 Attorney's salary, 2nd by Oleson. Delegation voted 11 yeas, 1 nay.

**No. 10** Accepted by Delegation as budgeted, voted unanimously.

**No. 11** Rep. Hunt moved to keep Sheriff's salary at \$2,000, 2nd by Valliere.

**No. 12** Rep. Hunt moved to accept Sheriff's clerk as budgeted, 2nd by Wiswell. 10 yeas, 2 nays.

**No. 13** Rep. Oleson moved to keep Sheriff's office expenses as budgeted, 2nd Burns, unanimous.

**No. 14** Rep. Burns moved to reduce Sheriff's Court Attendance by \$500.00, 2nd by Oleson. 12-0

**No. 15** Rep. Oleson moved to cut by \$2,000 Deputy's Court Attendance, 2nd Richardson, unanimous.

**No. 16** A motion to reduce Sheriff's Investigations by \$2,000 by Rep. Oleson, 2nd Hunt. 11 yeas, 1 nay.

**No. 17** A motion by Rep. Keough, 2nd by Rep. Richardson, reducing by \$4,000 Deputies travel and investigation. 8 yeas, 4 yeas.

**No. 18** Rep. Wiswell moved to keep Officer Training at \$1,000, 2nd by Burns, unanimous.

**No. 19** Rep. Horton moved to keep Sheriff's Bonds at \$500, 2nd by Burns, unanimous.

**No. 20** Rep. Theriault moved to accept Law Books with \$120 increase, 2nd by Cooney, unanimous.

**No. 21** Rep. Lemire moved to increase Jury Payrolls, 2nd by Theriault, unanimous.

**No. 22** Rep. Oleson moved to reduce Master's Fees, 2nd by Keough, 10 yeas, 2 nays.

**No. 23** Rep. Keough moved to increase Court Stenographer's to \$15,000. 2nd by Horton. Voting 12 yeas, 0 nays.

**No. 24** A motion by Rep. Cooney reducing witness fees to \$1,500, 2nd by Rep. Richardson. Delegation voted 12 yeas, 0 nays.

**No. 25** A motion by Rep. Hunt to increase Clerk's office expense to \$39,500, 2nd by Rep. Hunt. Delegation voted 11 yeas, 1 nay.

**No. 26** Rep. Cooney moved to reduce Social Security to \$1610, 2nd by Burns, unanimous.

**No. 27** Delegation approved Berlin Court House budget of \$17,000, 2nd by Rep. Burns, unanimous.

**No. 28** Rep. Wiswell moved to accept Berlin Court House specials at \$1,500, 2nd by Rep. Hunt, unanimous.

**No. 29** Delegation approved Lancaster Court House budget at \$16,000, 2nd by Rep. Horton, unanimous.

**No. 30** Delegation approved Lancaster Court House Specials at \$1,000, 2nd by Rep. Horton, unanimous.

**No. 31** Welfare Administration budget approved at \$12,940 by Rep. Hunt, 2nd by Rep. Burns, unanimous.

**No. 32** Motion by Rep. Hunt, 2nd by Cooney, increasing Welfare Children, unanimous.

**No. 33** Rep. Horton moved to increase to \$20,000 Soldier's Aid, 2nd by Rep. Burns, unanimous.

**No. 34** Rep. Richardson moved to accept \$45,000 for County Welfare, 2nd by Rep. Hunt, unanimous.

**No. 35** Delegation approved Old Age Assistance as budgeted \$300,000, unanimous.

**No. 36, No. 37, No. 38** Approved as budgeted, \$4,600; \$6,000; \$10,000, unanimous.

**No. 41** Delegation unanimously adopted the sum of \$1,051,300. for Nursing Hospital in Stewartstown.

**No. 42** The Delegation agreed to increase to \$42,000 for Special Nursing Hospital.

**No. 43** The Delegation agreed to accept \$144,900 budgeted for farm in Stewartstown.

**No. 45** The Delegation agreed to accept \$144,500 budgeted for Jail in Stewartstown.

**No. 47** Rep. Hunt moved to accept \$1,234,734 for Nursing Home in Berlin. Voting 12 yeas, 0 nays.

**No. 48** Rep. Burns motioned to accept \$54,216.00 as budgeted for Extension Service, 2nd by Rep. Cooney, unanimous.

**No. 49** Rep. Horton moved to reduce to \$8,000 the Soil Conservation Service budget, 2nd by Rep. Burns, unanimous.

**No. 50** Delegation support \$20,000 for interest; Short Term Notes.

**No. 51** Delegation support \$80,000 Bonded Dept. Principal.

**No. 52** Delegation support approved \$100,000 for Long Term Notes Principal



No. 53 Delegation support approve \$1,000 for Crime Abatement.

No. 54 Delegation support approve Register of Deeds, special for \$750.

No. 55 Rep. Oleson moved to increase Delegation expense to \$2800, 2nd by Rep. Burns. 12 yeas, 0 nays.

Motion is held us pending a ruling from our County Attorney. If favorable, the resolution will be retroactive 2/18/78 to increase from \$15 to \$20 per diem for members of Delegation.

A motion by Rep. Oleson authorizing Commissioners to pay \$100,000 on long term notes principal; this was seconded by Rep. Hunt.

A motion by Rep. Lemire to accept the budget as presented by Commissioners and seconded by Rep. Theriault; 3 yeas, 8 nays.

Chairman Fortier read the budget from No. 1 to No. 66 and then the Delegation made some changes and then accepted the budget as read. The motion was made by Rep. Wiswell, seconded by Rep. Lemire. Vote was 12 to 0 in favor.

There were 39 persons present. Representatives present were as follows: Rep. Wiswell, Hunt, Burns, Richardson, Keough, Horton, Oleson, Fortier, Cooney, Lemire, Theriault, Valliere; Commissioners Brungot, Corrigan, Hawkinson; Superintendents Bouchard and Langell.

A motion by Rep. Burns to adjourn, seconded by Horton; the meeting adjourned at 4:55 P.M.

Respectfully submitted,

Alcide E. Valliere  
Clerk of Delegation

## RESOLUTIONS

1. Be it resolved by the Coos County Convention duly convened that the sums hereinafter detailed in this resolution are hereby appropriated and the total amount for the fiscal year ending December 31, 1978 shall be \$3,554,375.00.

Motion by: Rep. Richardson

Motion seconded by: Rep. Wiswell

Votes in favor: 12.

Votes opposed: 0.

2. Be it resolved that the sum of \$2,858,839.00 is hereby adopted as estimated income from the sources indicated for the fiscal year ending December 31, 1978.

Motion by: Rep. Theriault

Motion seconded by: Rep. Cooney

Votes in favor: 12

Votes opposed: 0

3. Be it further resolved that, the total appropriation being in excess of the total estimated revenues in the amount of \$695,536.00, the treasurer shall issue his warrant to the towns and city in the county for this amount.

Motion by: Rep. Oleson

Motion seconded by: Rep. Horton

Votes in favor: 12

Votes opposed: 0

4. Be it resolved, that Federal General Revenue Sharing funds for fiscal year 1978 be allocated as follows:

1. Berlin Court House Specials:	\$ 1,500.00
2. Lancaster Court House Specials:	1,000.00
3. Nursing Hospital Specials - Stewartstown:	
4. Register of Deeds Specials	750.00
5. Jail & House of Correction -Operations:	<u>75,750.00</u>
Total	\$79,000.00

Be it resolved that any and all Federal Anti-Recession Funds received through December 31, 1978 be allocated as follows:

To be applied towards the operating costs of manpower services in the Jail and House of Correction and Farm at Stewartstown.

Motion by: Rep. Hunt

Motion seconded by: Rep. Horton

Votes in favor: 12

Votes opposed: 0

The above resolutions were acted upon by the Coos County Delegation on February 18, 1978 and all resolutions were passed as shown.

Alcide E. Valliere, Clerk  
Coos County Delegation

## DELEGATION MEETING – MARCH 25, 1978

Meeting called by Chairman Fortier, held at Berlin Court House for 10:00 A.M.

Meeting called to order promptly at 10:00 o'clock. Representatives were as follows:

Guy Fortier, Mable Richardson, Neila Woodward, Otto Oleson, George Lemire, George Keough, Harold Burns, Lynn Horton, Marguerite Wiswell, James Cooney, Edward Willey, Romeo Thereault, Alcide E. Valliere.

County Co-Ordinator Fred King explained the reason for the meeting. Clerk Valliere read the resolutions authorizing the Commissioners to spend \$624,000 for renovating the prison in West Stewartstown; the two resolutions were signed by the Chairman and Clerk of the Delegation.

### Resolution No. 1

Be it resolved that the Coos County Delegation meeting in Berlin, New Hampshire on March 25, 1978 do hereby approve and authorize the Coos County Commissioners to expend a sum of money not to exceed a total of \$620,000.00 for reconstruction and renovation of the County Jail and House of Correction located in West Stewartstown, New Hampshire. It is understood that the expenditure of these funds in excess of funds already authorized shall be contingent on the availability of non-county funds.

### Resolution No. 2

Be it resolved that the Coos County Commissioners are hereby authorized to apply for, receive, appropriate and expend any Federal or State of New Hampshire funds which may be available or may become available for the reconstruction and renovation of the County Jail and House of Correction.

### Resolution No. 3

Be it resolved that the Coos County Delegation meeting in Berlin, New Hampshire on March 25, 1978 do hereby authorize the Coos County Commissioners to establish a capital reserve fund from revenues received from the sale of county owned standing timber. The proceeds from this capital reserve fund shall be used for capital improvements at the County Institution at West Stewartstown, New Hampshire. No funds shall be expended from this fund without approval of the Finance Committee of the County Delegation.

Upon a motion duly made and seconded the above resolutions were passed by a majority vote of the Coos County Delegation.

Guy F. Fortier, Chairman  
Alcide E. Valliere, Clerk  
Coos County Delegation

A moment of silence was observed for Rep. Huggins who passed away Sunday A.M.

A motion to adjourn made by Rep. Cooney, and seconded by George Lemire, the vote sustained by the Delegation Meeting adjourned at 11:30.

Respectfully submitted,  
Alcide E. Valliere  
Clerk of Coos Delegation

#### **FINANCE COMMITTEE MEETING – JULY 31, 1978**

A Finance Committee Meeting was held in West Stewartstown, N. H. on July 29 for the purpose of reviewing the expenditures of the first 6 months of 1978. Chairman Guy Fortier called the meeting for 11:00 A.M.

Attending the meeting were County Commissioners Brungot and Hawkinson, Superintendent Bouchard, County Co-Ordinator Fred King. The following Representatives were present: Guy Fortier, Otto Oleson, Roger Hunt, Elmer York, Harold Burns, Lynn Horton, and Alcide Valliere; a quorum was present.

The meeting was called to order promptly at 11:00 A.M. Chairman Fortier read each item separately and most were within their budgeted amount; the items that were not are those that we have no jurisdiction or cannot be controlled.

Statement of Income was read and figures were running nearly true to form.

Questions were asked by various Representatives and answers were forthcoming from Commissioners Brungot and Hawkinson, also Superintendent Bouchard and Co-Ordinator King answered questions.

A tour of the jail was made by those who wished to see the improvements made since the last meeting.

A motion to approve budget expenditures for the first 6 months of 1978 was made by Rep. Horton, seconded by York and Hunt. Motion approved by Delegation unanimously.

Otto Oleson moved that we adjourn, seconded by Valliere.

Respectfully submitted,

Alcide E. Valliere  
Clerk

### **DELEGATION MEETING AND FINANCE COMMITTEE MEETING – OCTOBER 28, 1978**

Meetings held in West Stewartstown, N. H. on Saturday, October 28, 1978.

Finance Committee meeting called to order promptly at 10:30 A.M. The minutes of last meeting accepted as read.

The Statement of Income Revenue was read by Chairman Fortier. Every item seems to be running true to form. Representative Wiswell, Burns and Horton had a few questions which were answered by the Commissioners and Fred King.

The Income Revenue figures were accepted by the Delegation.

At 11:00 A.M. the Quarterly Report of Expenditures was read by Chairman Fortier.

Some items were on border line and Commissioners explained the reason for several items running over; some items we have no jurisdiction over.

Present at the meeting were Superintendents Bouchard and Langell, Commissioners Brungot, Corrigan and Hawkinson and County Co-Ordinator King.

Representatives present: Willey, Wiswell, Keough, Oleson, Fortier, Hunt, Burns, Horton, Valliere, Lemire, Theriault. Representative Horton moved that we accept the expenditure figures as read, seconded by Representative Hunt. Delegation unanimous.

Clerk Valliere moved that a moment of silence be observed in respect of a former Legislator James Cooney.

A motion made by Representative Wiswell and seconded by Representative Willey to send a letter of appreciation to Mr. Real Bouthillier for his faithful years of service on the farm at West Stewartstown.

The management wishes to thank you for a job well done, and wishing you well in your new field of endeavor.



Sincerely,

Coos County Commissioners  
Superintendent Bouchard  
Coos County Delegation

Alcide E. Valliere  
Clerk of Coos Delegation

Respectfully submitted,

Alcide E. Valliere  
Clerk of Coos Delegation

Finance Meeting held at West Stewartstown, N. H. on Saturday,  
October 28, 1978.

#### RESOLUTION NO. 1

Be it resolved that the Finance Committee of the Coos County Delegation meeting in West Stewartstown, N. H. on October 28, 1978 authorizes the County Commissioners to pay from the Crime Abatement Fund the following items:

1. \$292.47 for reimbursement of LEAA grant #74-A-787-E02
2. \$1,779.10 in matching funds for LEAA grants  
#76-I-E1870-F10 and #78-I-E1870-F03

Upon motion duly made and seconded the above resolution was passed by a majority vote of the Coos County Delegation Finance Committee.

Guy Fortier, Chairman

Alcide E. Valliere, Clerk  
Coos County Delegation

#### DELEGATION MEETING

#### RESOLUTION NO. 1

Be it resolved that the Coos County Delegation meeting held in West Stewartstown, N. H. on October 28, 1978 authorizes the County Commissioners to act as the applicant organization for an LEAA project entitled "Residential Youth Services Research Project". Be it further resolved that the County Commissioners are authorized to act as the fiscal agents for this program. It is a condition of this resolution that no County Funds are to be expended in support of this project.

Upon a motion duly made and seconded the above resolution was passed by a majority vote of the Coos County Delegation.

Guy F. Fortier, Chairman

Alcide E. Valliere, Clerk  
Coos County Delegation

#### RESOLUTION NO. 2

Be it resolved that the Coos County Delegation meeting in West Stewartstown, New Hampshire on October 28, 1978 does hereby approve and authorize the Coos County Commissioners to expend a sum of money not to exceed a total of \$670,000.00 for reconstruction and renovation of the County Jail and House of Correction located in West Stewartstown, New Hampshire. It is understood that the expenditure of these funds in excess of these funds already authorized shall be contingent on the availability of non county funds.

#### RESOLUTION NO. 3

Be it resolved that the Coos County Commissioners are hereby authorized to apply for, receive, appropriate and expend any Federal or State of New Hampshire funds which may be available or may become available for the reconstruction and renovation of the County Jail and House of Correction.

Upon a motion duly made and seconded the above resolutions were passed by a majority vote to the Coos County Delegation.

Guy F. Fortier, Chairman

Alcide E. Valliere, Clerk  
Coos County Delegation

#### RESOLUTION NO. 4

Be it resolved that the Coos County Delegation meeting in West Stewartstown, N. H. on October 28, 1978 do hereby authorize the County Commissioners to proceed with the renovation of the Jail Cell Blocks and House of Correction under Phase II of the project. It is further resolved that the County Commissioners are authorized to negotiate with the William G. Duprey & Son, Inc. by means of a change order to the existing contract for the phase II construction.

Upon a motion duly made and seconded the above resolution was passed by a majority vote of the Coos County Delegation.

Guy F. Fortier, Chairman

Alcide E. Valliere  
Coos County Delegation

A motion to adjourn made by Representative Horton seconded by Representative Burns. Adjourned at 1:30 P.M.

### **PUBLIC HEARING – DECEMBER 14, 1978**

Public Hearing held at the Berlin Court House scheduled for 10:00 A.M. on December 14, 1978.

Chairman Fortier opened the meeting on time with about 40 persons present. The meeting was held to present next years proposed budget.

A 56 item budget was read item by item. Mrs. Potter, Northumberland Town Manager had some questions of the Commissioners which were answered satisfactorily.

The raise requested by County Attorney was questioned by various persons present, but they were told that the full Delegation would have the last say on that item. City Manager wished to know how his salary compared with other County Attorneys.

Item 19 - Training of Officers is a must and that could be much more expensive if they have to go to a training school.

There was much said about Coos County having two Court Houses, if there was a need for two County Seats. Explanations were given by several persons.

Questions were asked and answered by Supt. Bouchard concerning "The Nursing Hospital", "Nursing Hospital Specials", "County Farm", "Farm Specials", "Jail", "House of Corrections", and his reasons for increasing costs of operations including repairs and purchasing of new equipment to replace old outdated kitchen utensils.

The factor in increasing cost of the budget are pay raises and labor.

Interested spectators present were: Superintendents Bouchard and Langell, Berlin City Manager James Smith and Donovan; Groveton Manager, Mrs. Potter and George Langley; Commissioners Brungot, Corrigan, Hawkinson, Representatives Brungot, Wiswell, Poulin, Richardson, Keough; Mayor Oulette, County Trea-

surer John Morton, Councilman Theriault and Fred King. WMOU's Bob Barbin and WBRL's manager Mr. Pratt and Bruce Sloat and Mrs. McDowell, and many other persons who did not speak and were not recognized.

The meeting adjourned at 12:30 P.M.

Respectfully submitted,

Alcide E. Valliere  
County Clerk

### **COOS COUNTY DELEGATION MEETING HELD IN CONCORD ON DECEMBER, 1978**

On December 6, 1978 the Coos County Delegation met in Concord in Room No. 207 in the Legislative Office Building for the purpose of electing the Chairman and Vice Chairman and Clerk for the ensuing two years and to appoint the Finance Committee for 1979.

The meeting was called to order at 6:00 P.M. by Representative Guy Fortier fifteen minutes after adjournment of the House.

Rep. Elmer Beaulac moved that the name of Rep. Lawrence Guay be put in nomination for chairman; that was seconded by Rep. Woodward. Rep. Oleson also moved to nominate Rep. Guy Fortier for the chairmanship. That was seconded by Rep. Mable Richardson. A secret ballot was employed. The results as follows: Guy Fortier 12 - Lawrence Guay 6. Rep. Guy Fortier elected Chairman for the next two years. Rep. Mable Richardson moved to nominate Otto Oleson for the Vice Chairman, seconded by Rep. Roger Hunt.

Rep. Alcide Valliere was named Clerk of the Delegation.

Rep. Harold Burns moved that the Chairman, Fortier, appoint the Finance Committee. Seconded by Rep. Lynn Horton.

Representatives named were: Rep. Wiswell, Theriault, York, Woodward, Hunt, Richardson, Burns, Horton, Fortier, Oleson, Valliere.

Meeting adjourned at 6:45 P.M.

Respectfully submitted,

Alcide Valliere, Clerk

# BUDGET

## 1978 BUDGET OF COOS COUNTY AS APPROVED FEBRUARY 18, 1978

	Approved Budget 1978	Approved Income 1978
Commissioners' Salaries	\$ 10,950.00	\$
Treasurer's Salary	2,250.00	
Administration Expense	28,900.00	
County Reports	2,500.00	
Auditor's Expense	2,000.00	
Register of Deeds	5,300.00	
Register of Probate	5,525.00	
Medical Referees	4,650.00	
County Attorney Salary	6,750.00	
County Attorney Expense	7,700.00	
Sheriff's Salary	2,000.00	
Sheriff's Clerk	4,500.00	
Sheriff's Office Expense	4,000.00	
Sheriff's Ct. Attendance	5,500.00	
Deputies Ct. Attendance	10,000.00	
Sheriff's Travel & Investigation	12,000.00	
Deputies Travel & Investigation	12,000.00	
Training of Officers	1,000.00	
Sheriff's Department Bonds	500.00	
Superior Court Law Books	1,500.00	5,000.00
Jury Payrolls	17,000.00	
Master's Fees	2,000.00	
Court Stenographer	15,000.00	
Witness Fees	1,500.00	
Clerk's Office Expense	39,500.00	
Social Security	1,610.00	
Berlin Court House	17,000.00	
Berlin Court House Specials	1,500.00	
Lancaster Court House	16,000.00	
Lancaster Court House Specials	1,000.00	
Welfare Administration	12,940.00	
Board Care - Children	30,000.00	500.00
Soldier's Aid	20,000.00	
County Welfare	45,000.00	
Old Age Assistance	300,000.00	



	Approved Budget 1978	Approved Income 1978
Family Planning	4,600.00	
R.S.V.P.	6,000.00	
Council on Aging	10,000.00	
Home Care - Berlin	- 0 -	
Nursing Hospital - Stewartstown	1,051,300.00	1,051,300.00
Nursing Hospital - Special	42,000.00	
Farm - Stewartstown	144,900.00	145,000.00
Farm - Specials		
Jail - Stewartstown	144,500.00	
Jail - Specials	-0-	
Nursing Home - Berlin	1,234,734.00	1,234,734.00
Extension Service	54,216.00	
Soil Conservation Service	8,000.00	
Interest - Short Tem Notes	20,000.00	
Bonded Debt - Principal	80,000.00	
Long Term Notes - Principal	100,000.00	
Crime Abatement	1,000.00	
Register of Deeds - Special	750.00	
Delegation Expense	2,800.00	
Other Income		30,000.00
Berlin Court House Rents		6,000.00
Federal Payment in Lieu		66,500.00
General Revenue Sharing		79,000.00
Surplus used to Reduce Taxes		240,805.00
County Property Taxes		695,536.00
TOTALS	3,554,375.00	3,554,375.00

Alcide E. Valliere, Clerk  
Coos County Delegation

# REPORT OF THE COUNTY COMMISSIONERS

The year 1978 has been one of change and progress for your county government. The financial operation of the two county operated nursing homes and the farm continue to show a year end picture of profitable operations. They not only have not cost the taxpayers any money, they made an operating profit in 1978 of \$170,000.00. The farm had an especially good year and made more money than in any other year. That is the good news. The bad news is that unless there is a change in the reimbursement process for the nursing homes in the State of New Hampshire for medicaid patients 1979 could well find the county operated facilities all over the state operating in the "red". The income just does not provide for the recovery of reasonable costs. The increased costs that effect the household budgets of all of us are the same factors that inflate the operating costs of all of the county institutions. A way must be found to keep reimbursements increasing at a rate that keeps pace with inflation. With this in mind we again intend to ask our County Delegation to sponsor House Bill No. 1022 which was killed by the 1977 Legislature. This bill would have mandated full cost reimbursement for nursing homes. We hope that this time it will pass so that every other year we will not be faced with this crisis.

Welfare costs continue to be the greatest threat to a balanced budget. More and more the programs which are mandated and controlled by the federal and state agencies are being returned to us for funding. This trend of decreased local control and increased county funding of these programs has been an expressed concern of the Commissioners for many years. Since 1975 direct welfare costs have increased from \$197,717.00 to \$668,460.00. This is an increase of 339%. We sincerely hope that this trend can be reversed but we must report that there is little positive evidence upon which these hopes can be based. We are asking that legislation be introduced this year that will mandate that in the future all changes in the laws and regulations which will have an impact on local property taxes must have attached as part of the changes specified a financial impact statement which will clearly state what these costs are before the changes can take place.

1978 saw a project which has been in the planning stages since 1975 become a reality. That is the renovation of the Jail and House of Correction at West Stewartstown. Phase I of this project was nearly completed by the end of the year. It is expected Phase II which will be funded by a grant from the Law Enforcement Assistance Administration will be completed in 1979. This

will bring this facility to a point where it will meet all state and federal standards that are in force now and we expect will be in force in the future. It is all to apparent that correction institutions are becoming more and more subject to outside controls and we are thankful that we were able to obtain the necessary funding for this project at this time. We would like to thank the staff and the inmates for their patience and indulgence during the construction. We think everyone will agree that it is a job well done and worth the inconvenience.

We wish to thank all of the dedicated county employees for their exceptional service to the citizens of the county. Without their support and efforts county government would be unable to function. Also we thank the Delegation for their guidance and cooperation as we have undertaken the management of the affairs of the county. Last but foremost we thank the citizens of the county for their trust and confidence in us and we pledge to do our best in 1979 to control expenditures while at the same time providing the services which are expected and required from their county.

NORMAN S. BRUNGOT  
THOMAS R. CORRIGAN  
GERARD A. LEMIRE

County Commissioners  
Coos County

# TREASURER'S FINANCIAL REPORT

## ASSETS

Cash - General Fund	\$234,370	
Petty Cash Funds	1,080	
Cash - Payroll Account	1,000	
Cash - Patient Funds	14,082	
Cash - Crime Commission Fund	450	
Cash - Berlin Nursing Home Construction Account	7,000	
		\$257,982
Accounts Receivable		
Stewartstown	106,593	
Berlin	89,776	
Taxes Due From State	21,916	
Other	34,745	
		253,030
Inventories		
Stewartstown	73,974	
Berlin	23,224	
		97,198
Amount to be Provided For Debt		1,460,000
GRAND TOTAL		\$2,068,210

## LIABILITIES

Accounts Payable	\$ 308,725
Reserve - Patient Funds	14,082
Payroll Deductions	835
Unexpended Balance - Revenue Sharing Funds	19,246
Reserve for Inventories	97,198
Reserve for Accounts Receivable	67,912
Bonded Debt	1,360,000
Long Term Notes	100,000
Fund Balance (Surplus)	100,212
	<hr/>
	\$2,068,210

JOHN D. MORTON  
County Treasurer

Prepared by:  
John E. Rich & Company  
Accountants and Auditors  
Concord, New Hampshire



# REVENUE SHARING FUND

1978

Balance in Fund January 1, 1978		\$18,519.00
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Income from Federal Government During 1978	\$79,320.00	
Interest Earned 1978	None	
	<hr/>	79,320.00

Total Funds Available 1978		<hr/> \$97,839.00
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Funds Allocated 1978		
1. Berlin Courthouse Specials	\$ 1,277.74	
2. Lancaster Courthouse Specials	1,010.62	
3. Register of Deeds Specials	555.00	
4. Jail Operations	75,750.00	
	<hr/>	

Total Expended 1978		<hr/> \$78,593.36
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Balance In Fund December 31, 1978		<hr/> \$19,245.64
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JOHN D. MORTON  
County Treasurer

# CRIME COMMISSION FUND

1978

	Receipts	Expenditures
Balance on hand, Jan. 1, 1978	\$ 1,000.00	
Transfer from General Fund - 1978	1,071.57	
Received LEAA Grant #76-I-E180-F10		
LEAA Grant #78-I-E180-F03	25,260.60	
Transferred to Jail Construction Account		\$26,590.00
Refund to State of N. H. Crime Commission Grant #74-A-787-E02		292.47
	<hr/>	<hr/>
	\$27,332.17	\$26,882.47
Balance on hand, Dec. 31, 1978	\$ 449.70	

JOHN D. MORTON  
County Treasurer

# STATEMENT OF BONDED DEBT

## Showing Annual Maturities of Outstanding Debt

Nursing Home Debt -			
Original Amount		\$1,000,000.00	
Rate of Interest - 7.2%			
Nursing Home Debt			
Original Amount			\$600,000.00
Rate of Interest - 8.5%			
Payments			
Due:	1979	50,000.00	30,000.00
	1980	50,000.00	30,000.00
	1981	50,000.00	30,000.00
	1982	50,000.00	30,000.00
	1983	50,000.00	30,000.00
	1984	50,000.00	30,000.00
	1985	55,000.00	30,000.00
	1986	55,000.00	30,000.00
	1987	55,000.00	30,000.00
	1988	55,000.00	30,000.00
	1989	55,000.00	30,000.00
	1990	55,000.00	30,000.00
	1991	55,000.00	30,000.00
	1992	55,000.00	30,000.00
	1993	55,000.00	30,000.00
	1994	55,000.00	30,000.00
	1995		30,000.00
		<hr/>	<hr/>
		\$850,000.00	\$510,000.00

Jail and House of  
Correction Debt:

Original Amount \$200,000.00

Rate of Interest - 3.98%

Payments

Due:	1979	20,000.00
	1980	20,000.00
	1981	20,000.00
	1982	20,000.00
	1983	20,000.00

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\$100,000.00

JOHN D. MORTON  
County Treasurer

# REAL ESTATE INVENTORY

Coos County Appraisal - December 31, 1978

Description	Estimated Sound Value
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## West Stewartstown

Nursing Hospital	\$ 800,000.00
Jail and House of Correction	500,000.00
Hay and Cow Barn	70,000.00
Piggery	10,000.00
Frame Garage	3,000.00
Manure House	500.00
Poultry House	1,000.00
Implement Shed	100.00
Superintendent's Home	50,000.00
Land	100,000.00

## Lancaster

Courthouse	300,000.00
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## Berlin

Nursing Home	2,000,000.00
Courthouse	300,000.00
	<hr/>
	\$4,134,600.00

# APPORTIONMENT OF COUNTY TAX

1978

\$695,536.00

	Proportion of Tax	Amount of Tax
Berlin	316.32	\$ 220,012
Carroll	25.83	17,966
Clarksville	11.34	7,887
Colebrook	50.21	34,923
Columbia	15.51	10,788
Dalton	17.01	11,831
Dummer	8.32	5,787
Errol	13.03	9,063
Gorham	109.56	76,203
Jefferson	28.24	19,642
Lancaster	79.80	55,504
Milan	21.76	15,135
Northumberland	87.17	60,630
Pittsburg	43.87	30,513
Randolph	17.74	12,339
Shelburne	16.93	11,775
Stark	9.49	6,601
Stewartstown	18.04	12,547
Stratford	22.83	15,879
Whitefield	45.61	31,723
	<hr/>	<hr/>
	958.61	\$ 666,748
Atkinson-Gilmanton Academy Grant	.58	403
Bean's Purchase	1.70	1,182
Cambridge	2.93	2,038
Crawford's Purchase	.18	125
Dix's Grant	.66	459
Dixville	9.02	6,274
Erving's Grant	.10	70
Green's Grant	.71	494



Martin's Location	.21	146
Millsfield	2.72	1,892
Odell	2.63	1,829
Pinkham's Grant	7.49	5,210
Sargent's Purchase	.51	355
Second College Grant	1.25	869
Success	2.76	1,920
Thompsons & Meserve Purchase	2.44	1,697
Wentworth Location	5.50	3,825
	<hr/> 41.39	<hr/> \$ 28,788
	<hr/> 1,000.00	<hr/> \$ 695,536

# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES 1978

	Approved Budget 1978	Actual Payments 1978	Surplus	Overdraft
1. Commissioners' Salaries	10,950.00	10,950.00		
2. Treasurer's Salary	2,250.00	2,250.00		
3. Administration Expense	28,900.00	26,604.99	2,295.01	
4. Audit Expense	2,000.00	1,000.00	1,000.00	
5. County Reports	2,500.00	1,434.40	1,065.60	
6. Register of Deeds	6,050.00	5,795.07	254.93	
7. Register of Probate	5,525.00	3,654.84	1,870.16	
8. County Attorney's Salary	6,750.00	6,750.00		
9. County Attorney's Expense	7,700.00	7,520.41	179.59	
10. Medical Referees	4,650.00	4,490.84	159.16	
11. Sheriff's Salary	2,000.00	2,000.00		
12. Sheriff's Clerk	4,500.00	4,511.24		11.24

	Approved Budget 1978	Actual Payments 1978	Surplus	Overdraft
13. Office Expense	4,000.00	5,287.82		1,287.82
14. Sheriff's Ct. Attendance	5,500.00	4,835.55	664.45	
15. Deputies Ct. Attendance	10,000.00	10,646.80		646.80
16. Sheriff's Investigations & Travel	12,000.00	12,405.53		405.53
17. Deputies Investigations & Travel	12,000.00	11,988.35	11.65	
18. Training of Officers	1,000.00	560.00	440.00	
19. Bonds	500.00	292.00	208.00	
20. Superior Ct. Law Books	1,500.00	996.05	503.95	
21. Jury Payrolls	17,000.00	15,922.78	1,077.22	
22. Masters Fees	2,000.00	2,567.38		567.38
23. Witness Fees	1,500.00	2,895.08		1,395.08
24. Stenographer Expense	15,000.00	15,606.01		606.01
25. Clerk's Office Expense	39,500.00	41,900.77		2,400.77
26. Social Security	1,610.00	1,687.44		77.44
27. Berlin Courthouse	17,000.00	15,728.41	1,271.59	
28. Berlin Courthouse - Specials	1,500.00	1,277.74	222.26	
29. Lancaster Courthouse	16,000.00	16,350.57		350.57
30. Lancaster Courthouse - Specials	1,000.00	1,010.62		10.62

		Approved Budget 1978	Actual Budget 1978	Surplus	Overdraft
31.	Welfare Administration	12,940.00	12,229.90	710.10	
32.	Children's Aid	30,000.00	19,698.80	10,301.20	
33.	Soldiers' Aid	20,000.00	17,006.22	2,993.78	
34.	County Welfare	45,000.00	65,956.88		20,956.88
35.	Old Age Assistance & APTD	300,000.00	358,872.74		58,872.74
36.	Nursing Hospital - Stewartstown	1,051,300.00	1,045,540.59	5,759.41	
37.	Nursing Hospital - Specials	42,000.00	41,124.37	875.63	
38.	Farm	144,900.00	147,276.19		2,376.19
39.	Jail & H. C.	144,500.00	139,787.71	4,712.29	
40.	Nursing Home - Berlin	1,234,734.00	1,184,346.09	50,387.91	
41.	Extension Service	54,216.00	53,533.40	682.60	
42.	Soil Conservation Service	8,000.00	7,449.79	550.21	
43.	Council on Aging	10,000.00	10,000.00		
44.	R.S.V.P.	6,000.00	6,000.00		
45.	Family Planning	4,600.00	4,600.00		

	Approved Budget 1978	Actual Budget 1978	Surplus	Overdraft
46. Interest Short Term Notes	20,000.00	7,027.52	12,972.48	
47. Principal Bonded Debt	80,000.00	80,000.00		
48. Principal Long Term Notes	100,000.00	100,000.00		
49. Crime Abatement	1,000.00	1,071.57		71.57
50. Delegation Expense	2,800.00	1,643.15	1,156.85	
51. TOTALS	\$3,554,375.00	\$3,542,085.61	\$102,326.03	\$ 90,036.64
52. Expenditures Less Than Appropriations		12,289.39		
53.	\$3,554,375.00	\$3,554,375.00		
54. Unappropriated Welfare Liability	38,739.66	38,739.66		



The following chart shows how each tax dollar is divided among the various county departments in the 1979 budget as proposed. Allowance has been made for income that is applicable to each item.

* GENERAL GOVERNMENT	_____	.037
SHERIFF'S DEPARTMENT	_____	.034
SUPERIOR COURT	_____	.055
COUNTY ATTORNEY	_____	.013
REGISTER OF DEEDS	_____	.005
REGISTER OF PROBATE	_____	.004
BERLIN COURTHOUSE	_____	.010
LANCASTER COURTHOUSE	_____	.015
NURSING HOSPITAL - STEWARTSTOWN FARM	_____	.080
JAIL AND HOUSE OF CORRECTION	_____	.110
NURSING HOME - BERLIN	_____	.040
** DIRECT WELFARE COSTS	_____	.450
EXTENSION SERVICE	_____	.038
SOIL CONSERVATION SERVICE	_____	.007
*** SPECIAL REQUESTS	_____	.020
DEBT SERVICE	_____	.080
DELEGATION EXPENSE	_____	.002
		<u>\$ 1.000</u>

\* Commissioners' and Treasurer's Salaries, Administration Expense, Audit Expense, County Reports and Medical Referees.

\*\* County Welfare, Soldiers Aid, Childrens Aid, Old Age Assistance, Medicaid and A.P.T.D.

\*\*\* Council on Aging, R.S.V.P., Family Planning and Crime Abatement Fund.

# PROPOSED BUDGET OF COOS COUNTY

PRESENTED AT A PUBLIC HEARING — DECEMBER 14, 1978

## Appropriations:

	Approved Budget 1978	Expended Jan. 1, '78 - Sept. 30, '78	Proposed Budget 1979
1. Commissioners's Salaries	10,950	8,213	10,950
2. Treasurer's Salary	2,250	1,125	2,250
3. Administration Expense	28,900.	20,345	29,580
4. Audit Expense	2,000	1,000	2,000
5. Legal Expense			1,000
6. Attorney's Salary	6,750	5,063	10,000
7. Attorney's Expense	7,700	4,475	8,800
8. Register of Deeds	6,050	4,403	6,325
9. Register of Deeds - Special			550
10. Register of Probate	5,525	1,748	5,525
11. Medical Referees	4,650	3,621	4,800

Appropriations:			
	Approved Budget 1978	Expended Jan. 1, '78 - Sept. 30, '78	Proposed Budget 1979
12. Sheriff's Salary	2,000	1,500	2,000
13. Sheriff's Clerk	4,500	3,375	5,000
14. Sheriff's Office Expense	4,000	7,050	6,330
15. Sheriff's Court Attendance	5,500	2,681	6,000
16. Deputies Court Attendance	10,000	5,826	12,000
17. Sheriff's Investigations	12,000	5,420	14,000
18. Deputies Investigations	12,000	3,868	13,800
19. Training of Officers	1,000	560	2,000
20. Bonds	500	0	500
21. Berlin Courthouse Expense	17,000	11,634	18,000
22. Berlin Courthouse - Specials	1,500	153	3,000
23. Lancaster Courthouse Expense	16,000	12,045	18,000
24. Lancaster Courthouse - Specials	1,000	255	5,000
25. Superior Court Lawbooks	1,500	868	1,500
26. Jury Payrolls	17,000	10,885	20,000
27. Masters Fees	2,000	1,689	2,500
28. Witness Fees	1,500	1,720	3,000
29. Stenographer Expense	15,000	13,927	15,000
30. Clerk's Office Expense	39,500	30,763	42,000
31. Social Security Expense	1,610	1,563	2,000

# Appropriations:

		Approved Budget 1978	Expended Jan. 1, '78 -Sept. 30, '78	Proposed Budget 1979
32.	Welfare Administration	12,940	9,396	13,460
33.	Childrens Aid	30,000	14,403	25,000
34.	Soldiers Aid	20,000	9,675	15,000
35.	County Welfare	45,000	49,185	55,000
36.	Old Age Assistance	300,000	271,720	360,000
37.	APTD (New)	0	0	200,000
38.	Nursing Hospital - Stewartstown	1,051,300	757,496	1,193,900
39.	Nursing Hospital - Specials	42,000	27,271	108,900
40.	Farm	144,900	111,911	166,050
41.	Farm - Specials	0	0	30,650
42.	Jail & House of Correction	144,500	99,194	164,900
43.	Nursing Home - Berlin	1,234,734	855,260	1,368,300
44.	Nursing Home - Specials	0	0	11,000
45.	Extension Service	54,216	34,708	58,081
46.	Soil Conservation Service	8,000	5,563	10,820
47.	Council on the Aging	10,000	10,000	10,000
48.	R.S.V.P.	6,000	4,500	6,000
49.	Family Planning	4,600	4,600	6,200

	Approved Budget 1978	Expended Jan. 1, '78 -Sept. 30, '78	Proposed Budget 1979
50. Interest - Short Term Notes	20,000	0	20,000
51. Principal on Bonded Debt	80,000	0	80,000
52. Interest - Long Term Notes	0	0	4,000
53. Principal - Long Term Notes	100,000	0	20,000
54. Crime Abatement	1,000	0	1,000
55. County Reports	2,500	1,434	2,500
56. Delegation Expense	2,800	1,251	2,800
	<hr/>	<hr/>	<hr/>
	3,554,375	2,433,342	4,206,971



# DETAIL OF INCOME

1978

Income	Approved Income 1978	Received Jan. 1, '78 Sept. 30, '78	Estimated Income 1979
1. Nursing Hospital Stewartstown	1,051,300	774,422	1,063,000
2. Farm	145,000	123,883	168,000
3. Jail	0	1,110	0
4. Nursing Home Berlin	1,234,734	1,007,094	1,306,500
5. Berlin Court- house Rent	6,000	4,994	8,200
6. Superior Court Fines	5,000	3,725	3,500
7. Other Income	30,500	10,393	12,000
8. Revenue Sharing	79,000	59,490	79,000
9. Payment In-Lieu Taxes	66,500	0	87,000
10. Long Term Notes	0	0	150,550
11. Surplus Used to Reduce Taxes	240,805	240,805	100,000
12. Property Taxes	695,536	5,787	1,229,221
	<hr/> 3,554,375	<hr/> 2,231,703	<hr/> 4,206,971

# DETAIL OF INCOME

1978

Nursing Hospital - Stewartstown		\$1,045,946.08
Jail & House of Correction		1,110.00
Farm - Stewartstown		178,638.26
Nursing Home - Berlin		1,322,131.65
Berlin Courthouse Rental Income		6,703.32
Superior Court Fines		7,272.00
Other Income:		
Motor Vehicle Fees	\$ 5,547.75	
Resident Taxes	710.00	
Rooms & Meals Tax	725.91	
Interest & Dividends Tax	5,437.96	
OAA Refund	564.97	
Welfare Refund	60.38	
		<hr/>
		13,046.97
Childrens Aid Refund		400.00
General Revenue Sharing		79,320.00
Payment in Lieu of Taxes		87,946.00
1977 Surplus		240,804.92
1978 Property Taxes		694,974.48 •
		<hr/>
Total Income		\$3,678,293.68

# DETAIL OF EXPENDITURES

1978

**Commissioners:**

Norman S. Brungot, Chairman	\$ 3,650.00
Thomas R. Corrigan	3,650.00
Marie Hawkinson	3,650.00

**Treasurer:**

John D. Morton	2,250.00
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**Attorney:**

Pierre J. Morin	6,750.00
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**Sheriff:**

Emile A. Martineau	2,000.00
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\$21,950.00

**Medical Referees and Associates:**

4,490.84

**Administration Expense:**

Salary - Coordinator	14,689.70
Social Security	1,665.85
Blue Cross-Blue Shield	320.68
Retirement	636.67
Workmen's Compensation	1,095.54
Office Supplies	689.85
Other Supplies	408.95
Telephone	819.89
Travel, Dues, Etc.	2,464.23
Travel - Coordinator	2,814.63
Officers Liability Insurance	999.00

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26,604.99

**County Audit Expense:**

J. E. Rich & Co.	1,000.00
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**County Reports & Advertising:**

1,434.40

**County Attorney's Expense:**

Social Security	408.40
Clerical	2,499.96
Other Expenses	4,612.05

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7,520.41

**Register of Deeds:**

Social Security	1,600.00
Printing & Record Books	1,466.54
Office Supplies	637.69
Telephone	338.37
Equipment Rental	1,197.47
Special	555.00

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5,795.07

**Register of Probate:**

Clerical	250.00
Social Security	210.42
Office Supplies	2,253.04
Telephone	424.36
Equipment	477.02
Court Attorneys & Guardians	40.00

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3,654.84

**Sheriff's Department:**

Salary - Clerk	4,511.24
Social Security	2,503.60
Blue Cross - Blue Shield	2.31
Retirement (Clerk)	121.75
Workmen's Compensation	564.11
Uniforms	0
Office Supplies	412.51
Communication	1,683.54
Equipment	0
Sheriff's Court Attendance	4,835.55
Deputies Court Attendance	10,646.80
Sheriff's Investigations & Travel	12,405.53
Deputies Investigations & Travel	11,988.35
Bonds	292.00
Training of Officers	560.00

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50,527.29

**Superior Court:**

Clerk's Office Expense	41,900.77
Social Security	1,687.44
Law Books	996.05
Jury Payrolls	15,922.78
Masters Fees	2,567.38
Court Stenographers	15,606.01

Witness Fees	2,895.08	
		81,575.51
<b>Berlin Courthouse:</b>		
Custodians - Salaries	6,109.88	
Social Security	369.66	
Workmen's Compensation	270.23	
Supplies	974.86	
Repairs	17.00	
Equipment	0	
Electricity & Water	4,199.69	
Fuel Oil	2,372.34	
Plowing & Sanding	432.31	
Insurance	982.44	
		15,728.41
<b>Lancaster Courthouse:</b>		
Custodians - Salaries	6,104.21	
Social Security	369.32	
Blue Cross - Blue Shield	320.68	
Workmen's Compensation	270.23	
Rubbish Removal	106.00	
Supplies	1,328.93	
Repairs	271.13	
Electricity	1,451.39	
Fuel Oil	4,707.06	
Plowing & Sanding	155.00	
Insurance	1,266.62	
		16,350.57
<b>Welfare Administration:</b>		
Salary - Clerk	9,680.24	
Social Security	534.93	
Blue Cross - Blue Shield	95.85	
Retirement	315.68	
Workmen's Compensation	886.41	
Office Supplies	183.30	
Telephone	533.49	
Equipment	0	
Other Supplies	0	
		12,229.90

**Children's Aid:**

Clothing & Footwear	0	
Board & Care	19,635.40	
Medical	63.40	
Other	0	
	<hr/>	19,698.80

**County Welfare:**

Food	16,585.77	
Clothing & Footwear	584.93	
Board & Care	540.00	
Medical	7,067.24	
Electricity & Water	2,837.65	
Fuel	3,726.06	
Rent	28,638.83	
Other	2,282.94	
Nursing Home Reimbursements	3,693.46	
	<hr/>	65,956.88

**Soldiers Aid:**

Food	3,598.68	
Clothing & Footwear	210.04	
Board & Care	0	
Medical	5,165.54	
Electricity & Water	1,460.38	
Fuel	773.58	
Rent	5,642.50	
Other	155.50	
	<hr/>	17,006.22

**Old Age Assistance:**

OAA - Aliens	6,640.97	
APTD 7 & APTD Medical	29,826.29	
Medicaid	322,405.48	
	<hr/>	358,872.74

**Extension Service:**

Salaries - Agents	19,215.02
Salaries - Clerical	18,040.98
Salaries - Work Study	219.95
Salary - Assistant Forester	131.87
Social Security	1,116.78
Workmen's Compensation	69.00



Supplies	2,602.13	
Communication	2,677.75	
Travel	7,958.06	
Council Travel	343.20	
Equipment Repairs	176.75	
Rent	202.50	
Insurance	202.00	
New Equipment	577.41	
		<hr/>
		53,533.40
<b>Soil Conservation Service:</b>		
Salary - Clerk	6,874.64	
Social Security	415.95	
Blue Cross - Blue Shield	0	
Retirement	159.20	
		<hr/>
		7,449.79
<b>Debt Service:</b>		
Interest Short Term Notes	7,027.52	
Principal Bonded Debt	80,000.00	
Principal Long Term Notes	100,000.00	
		<hr/>
		187,027.52
<b>Capital Improvements:</b>		
Stewartstown Nursing Hospital	41,124.37	
Lancaster Courthouse	1,010.62	
Berlin Courthouse	1,277.74	
		<hr/>
		43,412.73
<b>Special Requests:</b>		
Council on Aging	10,000.00	
Retired Senior Volunteer		
Program	6,000.00	
Family Planning	4,600.00	
		<hr/>
		20,600.00
<b>Crime Abatement:</b>		1,071.57
<b>Delegation Expense:</b>		1,643.15
<b>Stewartstown Nursing Hospital:</b>		1,045,540.59

Farm:	147,276.19
Jail & House of Correction:	139,787.71
Berlin Nursing Home:	1,184,346.09
TOTAL EXPENDITURES:	<u>\$3,542,085.61</u>

# REPORT OF SUPERINTENDENT

West Stewartstown, New Hampshire

To the Honorable Board of County Commissioners, the County Delegation and Citizens of Coos County.

There were 73 Nursing Hospital Admissions and 79 Discharges with 33701 patient days for 92.33% utilization. We cannot maintain 100% utilization because of the many transfers to the hospitals and other Nursing Homes.

The ongoing renovations have made many changes in this old facility, improving the morale of both patients and employees alike. More renovations are being requested for 1979.

This year Christmas was celebrated by different groups at different times which proved to be more beneficial to our patients. Parties and visitations were spread out thereby not as tiring as in the past.

There were 147 Jail Admissions and 65 House of Correction Admissions for a total of 4544 inmate days.

The center portion of the Jail and House of Correction renovations were not completed as hoped in 1978. The security locks and many other items have not arrived yet.

The Farm has surpassed expectations this past year, and produced a good profit. The Nursing Hospital purchased meat, milk and produce in the amount of \$33,367.39.

Our Farm Manager left in November for greener pastures. We wish him well in his new endeavors.

The Clergy and Physicians continue to minister the Spiritual and Medical needs of our patients and inmates at the Jail and House of Correction.

We gratefully acknowledge the Clergy, Physicians, Mr. and Mrs. Marshall Ames, The Beecher Falls Mfg. Co., Nugent's Bus Service, The Canaan, Vt. Women's Club, the numerous individuals and organizations, the patient's families, and our loyal employees.

We would be remiss if we did not acknowledge our appreciation to the Commissioners: Dr. Norman Brungot, Mr. Thomas Corrigan, Mrs. Marie Hawkinson, and the State Representatives who serve on the County Convention.

Sincerely submitted,

LEOPOLD BOUCHARD  
Superintendent

MARY BOUCHARD  
Administrator

# STATEMENT OF REVENUE AND EXPENSES

## STEWARTSTOWN NURSING HOSPITAL:

### Gross Earnings:

Nursing Services Board & Room	\$994,820.82
Miscellaneous Income	2,946.62
Reimbursement - Jail & Farm	48,178.64
	<hr/>
Total Nursing Home Income	\$1,045,540.59

### Expenses: - See Schedule

Administration	187,889.51
Dietary	252,527.75
Nursing	388,873.84
Maintenance	117,465.76
Laundry	34,088.38
Housekeeping	61,976.85
Medical Service	1,700.00
Chaplain Service	1,018.50
	<hr/>
Total Nursing Hospital Expense	1,045,540.59
	<hr/>
Total Income over expenses	405.49

## FARM:

### Gross Earnings:

Sales of milk	117,958.87
Sales of swine	2,100.00
Sales of livestock	12,910.42
Sales of produce	2,043.51
Sales of hay	1,566.00
Food transfer to Nursing Home	33,367.39
Miscellaneous Income	8,692.07
	<hr/>
Total Farm Income	178,638.26
	<hr/>
Expenses - See Schedule:	147,276.19
	<hr/>
Total Income over expenses	31,362.07

**JAIL:**

**Gross Income:** 1,110.00

**Expenses - See Schedule:** 139,787.71

Total Income over expenses

Total Expenses over income

138,677.71

Net Cost Nursing Hospital,  
Farm and Jail

\$106,910.15

# COOS COUNTY NURSING HOSPITAL BUDGET

Account Name	Proposed Budget	1978	Approved Budget	1978	Expended	1978	Proposed Budget
Salaries	62,200.00		62,000.00		62,045.85		74,000.00
Social Security	43,300.00		43,300.00		41,557.32		51,000.00
BC BS & Life Ins.	14,600.00		14,600.00		15,263.39		16,000.00
Retirement	14,200.00		14,200.00		15,261.35		17,000.00
Workman's Comp.	18,000.00		18,000.00		24,125.89		34,500.00
Supplies & Expenses	6,000.00		6,000.00		8,242.94		7,000.00
Communications	5,000.00		5,000.00		7,029.11		7,000.00
Ins-R.E.-Lia. Etc.,	11,000.00		11,000.00		11,863.66		12,600.00
Audits	3,000.00		3,000.00		2,500.00		3,000.00
Total Administration	177,300.00		177,300.00		187,889.51		222,100.00
Salaries	132,000.00		132,000.00		134,574.85		145,200.00
Supplies & Expenses	12,000.00		12,000.00		11,735.87		13,500.00
Food	100,000.00		100,000.00		106,217.03		112,800.00
Total Dietary	244,000.00		244,000.00		252,527.75		271,500.00
Salaries	387,000.00		387,000.00		353,720.12		418,900.00
Medical Records	700.00		700.00		1,692.98		1,800.00
Staff Physicals & In Service	2,000.00		2,000.00		2,598.13		2,700.00
Nurses' Travel	600.00		600.00		220.65		600.00
Pharmacy	17,000.00		17,000.00		19,359.97		19,700.00
M&S Supplies	11,000.00		11,000.00		11,281.99		12,800.00
Total Nursing	418,300.00		418,300.00		388,873.84		456,500.00



Account Name	Proposed Budget 1978	Approved Budget 1978	Expended To Date 1978	Proposed Budget 1979
Salaries	27,700.00	27,000.00	29,415.18	35,000.00
Fuel Electricity Etc.	45,000.00	45,000.00	57,045.53	60,000.00
Vehicle Supplies & Expenses	.00	.00	1,585.05	2,500.00
Vehicle Repairs	1,500.00	1,500.00	1,498.44	1,500.00
Maintenance	16,000.00	16,000.00	17,880.35	17,600.00
Plant Repairs	12,000.00	12,000.00	5,730.55	12,000.00
Minor Equipment	5,000.00	5,000.00	4,310.66	5,000.00
Total - Maintenance	107,200.00	107,200.00	117,465.76	133,600.00
Salaries	27,800.00	27,800.00	27,454.68	30,000.00
Supplies & Expenses	3,700.00	3,700.00	2,981.03	3,700.00
Linens	4,000.00	4,000.00	3,652.67	4,000.00
Total- Laundry	35,500.00	35,500.00	34,088.38	37,700.00
Salaries	58,000.00	58,000.00	53,684.96	61,100.00
Supplies & Expenses	8,000.00	8,000.00	8,291.89	8,400.00
Total- Housekeeping	66,000.00	66,000.00	61,976.85	69,500.00
Medical Services	2,000.00	2,000.00	1,700.00	2,000.00
Chaplain Services	1,000.00	1,000.00	1,018.50	1,000.00
Total - Other Services	3,000.00	3,000.00	2,718.50	3,000.00

Account Name	Proposed Budget 1978	Approved Budget 1978	Expended 1978	Proposed Budget 1979
Entrance & Exit Doors	6,800.00	6,800.00	6,776.56	
Floor Tile & Wallpaper	15,900.00	15,900.00	12,493.10	
Roof Flashing & Repairs	.00	12,500.00	15,799.91	
Stairwell Enclosure & Doors	.00	3,500.00	2,579.92	
Medication Cart	3,300.00	3,300.00	3,747.88	
Nursing Home Specials	26,000.00 .	42,000.00	41,124.37	
Nurses Call System				6,900.00
Electrical Changes				18,500.00
Windows on Basement Floor & Dining Room				24,100.00
Three Compartment Sink				1,800.00
Convection Oven				1,650.00
Steam Cooker & Tilting Kettle				11,000.00
Air Exchange System-Kitchen & Laundry				6,000.00
Bathing Facility Tub-Lift Toilet & Sink				4,000.00
Station Wagon				8,000.00
Snow Blower				950.00
Lockers for Employees- \$13.00 @				4,000.00
Hot Topping				3,000.00
Bathroom Enclosures				10,000.00
Twelve Bed- Twenty-four Sets Rails				6,000.00
Budget for Cemetery				3,000.00
Total Nursing Home Specials				108,900.00

# COOS COUNTY FARM BUDGET

Account Name	Proposed Budget	Approved Budget	Expended	Proposed Budget
	1978	1978	1978	1979
Salaries	\$ 39,300.00	\$ 39,300.00	\$ 38,334.41	\$ 47,100.00
Social Security	2,500.00	2,500.00	2,540.26	3,000.00
BC BS & Life Ins.	1,100.00	1,100.00	995.43	1,300.00
Retirement	1,100.00	1,100.00	1,020.01	1,100.00
Workman's Comp	2,500.00	2,500.00	1,748.23	2,250.00
Veterinarian	900.00	900.00	1,223.00	900.00
D H I A	700.00	700.00	733.05	800.00
Breeding	1,100.00	1,100.00	1,425.70	1,400.00
Registration	900.00	900.00	280.63	900.00
Supplies & Expenses	13,000.00	13,000.00	15,344.68	15,000.00
Electricity	500.00	500.00	619.47	1,000.00
Fuel	6,500.00	6,500.00	6,876.55	7,000.00
Seed, Fertilizer & Spray	9,500.00	9,500.00	7,729.33	9,000.00
Feeds	48,700.00	48,700.00	52,451.37	54,000.00
Building Maintenance & Repairs	2,000.00	2,000.00	936.35	2,000.00
Equipment & vehicle repairs	5,500.00	5,500.00	4,844.96	6,000.00
Woods' Operation	400.00	400.00	16.00	400.00
R.E. Taxes, Land Rental etc.	2,000.00	2,000.00	4,878.20	5,400.00
Administration Expenses	1,200.00	1,200.00	1,653.09	2,000.00
Total - Farm	\$ 144,900.00	\$ 144,900.00	\$ 147,276.19	\$ 166,050.00

Account Name	Proposed Budget 1978	Approved Budget 1978	Expended 1978	Proposed Budget 1979
Tractor- 65 HP w/6' Bucket				19,000.00
Housing for Fertilizer Spreader				900.00
Power Wagon with Plow				9,000.00
Spring Tooth Harrow & Mulcher				650.00
Converting Heating System				1,000.00
Total Farm Specials				30,650.00

# COOS COUNTY JAIL & HOUSE OF CORRECTION

Account Name	Proposed Budget	1978	Approved Budget	1978	Expended	1978	Proposed Budget	1979
	1978		1978					
Salaries	78,900.00		78,900.00		75,334.14		87,000.00	
Social Security	4,900.00		4,900.00		4,827.35		5,700.00	
BC BS & Life Ins.	3,200.00		3,200.00		2,594.01		3,500.00	
Retirement	2,600.00		2,600.00		1,929.24		2,000.00	
Workman's Comp.	1,300.00		1,300.00		3,263.40		4,200.00	
Medical Services	1,500.00		1,500.00		1,311.03		1,600.00	
Hospitalization	2,000.00		2,000.00		.00		2,000.00	
Adm. Supplies & Expenses	3,800.00		3,800.00		4,232.99		5,000.00	
Supplies & Expenses	2,000.00		2,000.00		3,303.35		2,000.00	
Other Supplies	850.00		850.00		415.31		900.00	
Dietary Supplies & Expenses	28,000.00		28,000.00		28,094.04		31,000.00	
Laundry Expenses & Linens	1,000.00		1,000.00		71.02		1,000.00	
Fuel Electricity	7,500.00		7,500.00		11,472.00		12,000.00	
Maintenance & Plant Repair	4,400.00		4,400.00		793.10		4,400.00	
Minor Equipment	600.00		600.00		548.50		600.00	
Ins-Fire-Lia-, Etc.,	1,950.00		1,950.00		1,598.00		2,000.00	
Total Jail	144,500.00		144,500.00		139,787.71		164,900.00	

# STAFF PHYSICIAN'S REPORT

To The Board of Commissioners And  
Citizens of Coos County

Patients are seen at least every sixty days by their respective physicians and more frequently as deemed medically necessary.

Physiatric Consults are done whenever necessary by Upper Connecticut Valley Mental Health.

A Podiatrist is visiting our facility monthly.

Physical Therapy, Restorative Care and an Activities Program help to round out the total needs of our residents.

Sick call visits are made to the jail as necessary.

J. L. POIRIER  
Staff Physician

# CHAPLAIN'S REPORT

## To The Commissioners and Citizens of Coos County

During the year 1978, religious services were held frequently at Coos County Nursing Hospital in West Stewartstown.

Protestant services were held by the ministers of the various denominations of the area.

Mass was offered by myself once a month and communion was distributed to all those who cannot attend.

Father Paulin is helpful having Mass and jail visitations.

Patients look forward to masses, services and visits.

Respectfully submitted,

REV. ROMEO J. VALLIERE  
Pastor

St. Albert's Church  
West Stewartstown, N. H.



# PRODUCE RAISED ON FARM

1978

Beans - Green	17 bushels
Beans - Wax	5½ bushels
Beet Greens	5½ bushels
Beets	22 bushels
Broccoli	3 bushels
Cabbage	4 boxes
Carrots	43 bushels
Cauliflower	42 bushels
Corn	1328 doz.
Cucumbers	4 bushels
Lettuce	11 boxes
Melons	102
Onions	19½ bushels
Peas	52 bushels
Potatoes	1066 bushels
Radishes	48 bunches
Rhubarb	2 bushels
Scallions	6 bushels
Squash	2000 lbs.
Strawberries	94 qts.
Swiss Chard	83 bushels
Tomatoes	5 bushels
Turnips	2 bushels

## DAIRY AND MEAT PRODUCTS FROM FARM Used by Nursing Home during 1978

Milk	37450 qts.
Beef	4190 lbs.
Pork	5553 lbs.
Veal	285 lbs.

# REPORT OF THE ADMINISTRATOR

## Coos County Nursing Home - Berlin

It is with great pleasure that I submit this, my third annual report to the County Commissioners, the County Delegation and the Citizens of Coos County, N. H.

It was a very good year. Not only were expenditures kept well within the approved budget but income far exceeded anticipated revenues. However, my forecast for the coming year is that income will not keep pace with the inflationary rate of expenditures unless the Medicaid reimbursement is changed to meet this crisis. 93 percent of our nursing home population are presently Medicaid patients.

During the year there were 30 new admissions to this institution, one of which was a readmission. There were 11 deaths at the home and three of our residents died after admission to a hospital. There was also one permanent discharge.

The occupancy rate hovered at 98% most of the year. Were it not for the bed saved while a patient was in the hospital the rate would have been 100%. There continues to be a waiting list of prospective patients. On behalf of the County Commissioners I have filed a letter of intent with the State of N. H. to increase the bed capacity here at this facility by 50 beds. This letter of intent is non-binding and is only a preliminary step to protect the position of the county should they decide to actively seek the 50 more beds after a through development of the long range needs.

The Activities Department has continued to expand during the year to provide additional needs of the patients. In addition to the existing crafts that were offered the Department has added needlepoint, weaving, trapunto and quilting. Other activities include bingo, bowling, movies, monthly birthday parties, summer cookouts and during inclement weather cookins. Also international dinners were featured. These dinners represented recipes from various lands throughout the world. During the month of September the Activities department conducted a very successful fair and art show. Items made by the patients were exhibited and sold.

The Physical Therapy Department which is now fully operational, has seen 52% of the residents for individualized treatment, programs at the request of their physicians. An additional 12% have participated in weekly bowling activities and exercises to disco music. This accounted for an average of 34 patient visits per day to this department. I was fortunate in obtaining the Consulting services of Dr. David Johns, Podiatrist. With the exception of Speech and Audio, all departments are now fully operational.

During the year I did research the possibility of a Day Care Center to provide services to those elderly persons needing restorative therapy and care. This did not prove fruitful. Many obstacles were encountered including a lack of adequate funding.

During the past year the Nursing Home has cooperated with the Regional Vocational Center at Berlin High School by providing clinical experience opportunities for students in the Vocational Health Occupations Program. 49 students from Berlin, Gorham, Groveton, North Stratford participated in this program for a total of 240 hours each. This permitted the students to qualify for a Nurse's Aid Certificate issued by the State of N. H. I personally presented these certificates to the successful students at special ceremonies at the Berlin High School.

Also during the year the Nursing Home has cooperated with the New Hampshire Vocational Technical College in Berlin by providing geriatric clinical experience for students enrolled in the colleges practical nursing curriculum. The purpose of the program is to correlate theory and nursing skills so that the students may become entry level practical nurses. There were 27 students who participated and each student devoted 210 hours to the program.

Again during the year the Nursing Home provided two nursing assistant programs; one under our direct sponsorship and the other under a county CETA program. There were a total of 23 students who graduated. The two programs averaged 150 hours per student. State of New Hampshire certificates were awarded to each graduate.

I would like to express my appreciation to the County Commissioners and to every member of the County Delegation for their continued support. On behalf of the patients, I would like to thank those groups of citizens and service organizations who have come into our Home to provide comfort and entertainment to our patients. I would like to express my appreciation to my Department Managers for their unending support and assistance throughout the year. To the rest of the loyal employees of Coos County Nursing Home who provide that close personal touch a very special thank you.

JOHN A. LANGELL  
Administrator

# COOS COUNTY NURSING HOME — BERLIN

In house census on December 31, 1977		96
Add — New admissions	29 (a)	
Readmissions from hospital	<u>1</u>	30
Temp. transfers & leaves returned		<u>62 (b)</u>
TOTAL		188
Less — Discharged from Nursing Home	1	
Deaths	11	
Discharges after transfer	3	
Deaths after transfer	14	
Temporary transfers and leaves	<u>61 (b)</u>	<u>90</u>
In house census on December 31, 1978		98

NOTE (a):

Referrals from private homes	5
Referrals from nursing homes	14
Referrals from hospitals	<u>10</u>
TOTAL	29

NOTE (b):

Patients temporarily transferred to  
hospital or on leave of absence.

OCCUPANCY:	<u>Patient Days</u>	<u>Percent Occupancy</u>
January	3,044	98
February	2,766	99
March	3,064	99
April	2,921	97
May	3,035	98
June	2,944	98
July	2,992	97
August	3,020	97
September	2,954	98
October	3,022	97
November	2,944	98
December	<u>3,046</u>	<u>98</u>
TOTAL FOR 1978	35,752	98

# COOS COUNTY NURSING HOME - BERLIN

## STATEMENT OF INCOME AND EXPENSES

For The Year Ending December 31, 1978

1978  
Actual

### INCOME:

Nursing Care - board & room:		
Private paying patients	\$ 173,047	
Public Aided patients	1,180,683	
Less - not reimbursed by State	34,571	
	<hr/>	
		1,146,112
 TOTAL NURSING CARE		 \$1,319,159
Meals Reimbursed		355
Gift Shop		473
Cable TV		890
Medical Supplies		28
Gifts & Bequests		285
Other reimbursements		942
		<hr/>
TOTAL INCOME		\$1,322,132

### EXPENSES: (See schedules following)

Administration	\$ 178,167	
Dietary	230,167	
Nursing	397,472	
Plant Operation	132,741	
Laundry and Linens	29,855	
Housekeeping	53,593	
Social Services	8,549	
Physical Therapy	11,616	
Occupational Therapy	3,854	
Activities	13,110	
Other Expenses	125,222	
	<hr/>	
TOTAL EXPENSES		\$1,184,346
		<hr/>
Excess of Income over Expenses		\$ 137,786

**COOS COUNTY NURSING HOME - BERLIN**

**PROPOSED BUDGET**

	<b>1978 Approved Budget</b>	<b>1978 Expended</b>	<b>1979 Proposed Budget</b>
<b>Administration:</b>			
Salaries & wages	50,354	48,941	53,962
Less - reimbursed	(2,756)	(1,333)	—
Payroll taxes	45,500	42,245	49,000
Health & Life Insurance	14,400	10,991	13,000
Retirement	16,600	16,000	16,600
Workmen's comp.	25,900	23,640	31,000
Insurance,- other	10,000	11,307	12,500
Communications	4,400	4,170	4,400
Audit	2,000	2,500	2,500
Other supplies & expense	10,800	12,898	11,990
Total Administration	<hr/> 177,198	<hr/> 171,359	<hr/> 194,952
<b>Dietary:</b>			
Salaries & wages	116,000	97,001	111,500
Less - reimbursed	(4,290)	—	—
Consultant	5,000	4,269	4,576
Raw Food	115,000	116,169	130,000
Other supplies & exp.	11,200	12,728	10,600
Total Dietary	<hr/> 242,910	<hr/> 230,167	<hr/> 256,676
<b>Nursing:</b>			
Salaries & wages	386,220	378,546	446,800
Less - reimbursed	(2,970)	(3,216)	—
Medical & surgical supplies	14,300	13,412	14,300
Other supplies & exp.	350	224	350
Total Nursing	<hr/> 397,900	<hr/> 388,966	<hr/> 461,450
<b>Medical Records:</b>			
Salaries & wages	7,280	6,939	8,206
Consultant	1,000	255	350
Supplies & expenses	1,200	888	550
Total Medical Records	<hr/> 9,480	<hr/> 8,082	<hr/> 9,106

	1978 Approved Budget	1978 Expended	1979 Proposed Budget
<b>In-Service:</b>			
Salaries & wages	6,300	6,261	8,946
Supplies & expenses	1,200	1,102	1,320
	<hr/>	<hr/>	<hr/>
Total In-Service	7,500	7,363	10,266
<b>Plant Operations:</b>			
Salaries & wages	39,500	34,798	37,700
Less - reimbursed	—	—	—
Garage heat	1,200	74	800
Water	3,500	4,528	4,000
Electricity	87,750	82,073	103,000
Snow Removal	2,500	1,076	2,500
Repairs & Maintenance	4,500	8,266	6,000
Other supplies & exp.	850	1,780	1,650
	<hr/>	<hr/>	<hr/>
Total Plant Operations	139,800	132,595	155,650
<b>Laundry:</b>			
Salaries & Wages	19,450	16,954	22,500
Less - reimbursed	—	—	—
Cleaning supplies	7,000	7,100	7,500
Linen & bedding	4,000	4,246	4,500
Other supplies & exp.	400	1,555	1,600
	<hr/>	<hr/>	<hr/>
Total Laundry	30,850	29,855	36,100
<b>Housekeeping:</b>			
Salaries & wages	63,900	54,247	63,000
Less - reimbursed	(7,860)	(8,082)	—
Cleaning supplies	5,500	6,854	9,200
Other supplies & exp.	250	574	350
	<hr/>	<hr/>	<hr/>
Total Housekeeping	61,790	53,593	72,550
<b>Social Service:</b>			
Salaries & wages	8,500	8,399	9,050
Other supplies & exp.	500	150	500
	<hr/>	<hr/>	<hr/>
Total Social Services	9,000	8,549	9,550



	1978 Approved Budget	1978 Expended	1979 Proposed Budget
<b>Physical Therapy:</b>			
Salaries & wages	12,480	10,662	13,000
Other supplies & exp.	1,150	954	1,150
Total Physical Therapy	13,630	11,616	14,150
<b>Occupational Therapy:</b>			
Consultant	4,500	3,745	4,500
Other supplies & exp.	1,200	109	1,200
Total Occupational Therapy	5,700	3,854	5,700
<b>Recreational Therapy:</b>			
Salaries & wages	17,250	15,463	18,900
Less - reimbursed	(4,670)	(3,890)	—
Other supplies & exp.	1,500	1,537	1,950
Total Recreational Therapy	14,080	13,110	20,850
<b>Other:</b>			
Interest on mortgage bonds	110,700	110,700	104,550
Medical Director	1,200	1,200	1,700
Podiatrist consultant	1,200	700	1,200
Pharmacy consultant	1,200	1,370	1,500
Speech & Audio Consultant	1,200	—	1,200
Chaplain Services	1,050	915	1,150
Miscellaneous Equip.	8,346	10,206	10,000
Total Other	124,896	125,091	121,300
<b>CETA - Title VI Project:</b>			
Salaries & wages	—	12,020	—
Supplies & Exp.	—	1,730	—
Less reimbursements	—	(13,604)	—
Total Title VI Project	—	146	—
GRAND TOTALS	1,234,734	1,184,346	1,368,300

# MEDICAL DIRECTOR'S REPORT

Coos County Nursing Home  
1978

Patient's were seen by their physicians on a regular basis with medications and/or treatments prescribed as necessary. Numerous transfers were made to the Androscoggin Valley Hospital throughout the year in order to meet the acute care needs of the patients. Regular monthly meetings were held with department heads to review and revise house policies as necessary. Problems encountered in regards to patient care were discussed at these times and Employee Health records were reviewed with several new policies adopted for health screening.

The Safety and Infection Control Committee was also monitored at these regular meetings with policies adopted for the improvement of patient care delivery and the safety and welfare of employees.

DR. NORMAND R. COUTURE, M.D.  
Medical Director

# CHAPLAIN'S REPORT

To Board of Commissioners  
and Citizens of Coos County

It has been a great privilege again this year to provide religious services at the Coos County Nursing Home in Berlin.

Every month, at least every other week, we provided Eucharistic celebrations for the residents either by myself or some of the area Catholic clergy. For those confined to their rooms we would bring communion to them on these occasions. On alternate weeks I have tried to bring the residents communions. On special occasions we have offered Mass such as Christmas, Thanksgiving, Memorial Day. At these masses, parents and friends of the residents were invited to attend.

Protestant services are now offered on the first and third week of the month by different denominations. We are extremely grateful to them for their dedication.

The record book shows that the Catholic and Protestant Clergy frequently visit the residents in order to encourage them and give them the spiritual lift they need to live a happier life.

Every visit of the area clergymen always brings pleasure and joy to the residents because it shows them our genuine feeling of caring for them.

The staff has always been extremely cooperative with the Clergymen of the area in preparing whatever is necessary for the services.

This year, we have had as special meditation room for the residents who would like to be quiet to pray or read the Word of God.

As chaplain, I have attended many of the activities at the Home where residents, parents, friends and staff were gathered for special events. I have also taken part in providing in-service lectures to those preparing to serve the residents in the nursing programs.

Respectfully submitted,

Very Rev. Gregoire R. Dumont, V.F.  
Chaplain

February 1, 1979

# COOPERATIVE EXTENSION SERVICE REPORT

1978

The year of 1978 has been a productive one for the Coos County Cooperative Extension Service.

The Agricultural Agent reports that he has been dealing with a broad audience made up of dairy farmers, beef producers, small livestock producers, greenhouse operators, orchardist, golf course superintendents, commercial vegetable growers, home vegetable and fruit gardeners, beekeepers, soil tests, planning boards, Federal and State agencies. Many commercial operators (with the exception of dairy) are managed by part-time farmers.

There has been a tremendous increase in the number of people growing fruits or vegetables for home use. Hundreds of home gardeners and home owners have received agricultural publications on a variety of subjects ranging from home gardens, household insects, livestock management, drinking water, drainage problems, landscaping, beekeeping, etc.

The most recent census 1974 indicates that we have 206 in commercial agriculture in Coos County. This was a reduction of 82 since 1969. It is my estimate that the trend has changed and the number in commercial agriculture will be increased by the next census.

The County Forester reports that over the past year, he has provided the following assistance and services to the private woodland owners of Coos County. Individual forest management assists 419 - incidental assists 202 - total 621.

Some of the major activities and accomplishments included: (1) 230 woodland examinations involving 7026 acres; (2) 31 woodland management plans involving 872 acres; 37 woodland owners conducting timber stand improvement work on 410 acres; 79 insect, disease and shade tree assists; 28 demonstrations and group presentations and 33 news articles and newsletters.

The Home Economics programs have served 14 Extension groups with 243 participants around the county including the towns of Pittsburg, Colebrook, Milan, Errol, Berlin, Lancaster (5), Whitefield (2), Jefferson, Randolph, as well as various community women's clubs, and public schools. Home Economics has coop-

erated with such organizations as Family Planning and Public Health - both state and local, participating in a pilot county nutritional survey with the State Department of Public Health, resulting in important data for future state nutrition education. Monthly newsletters are mailed to 615 people.

Four-H Youth Development in Coos County registers membership of 235 young people with 17 active groups around the county. Joseph Wilson terminated his position as 4-H Agent in September and was replaced in November by Roxann Chamberlin.

We welcome all who request our services. If we can help you, contact any of our professional or secretarial staff at the Extension Office in Lancaster.

Lois Vashaw  
Home Economist

Roxann Chamberlin  
4-H Agent

Marshall Patmos  
County Forester

Mabel Savage  
Secretary

Geraldine Oleson  
Secretary

Leighton Pratt  
Agricultural Agent

# COOS COUNTY COOPERATIVE EXTENSION SERVICE PROPOSED BUDGET

Classification:	1978 Approved Budget	1978 Actual Expend.	1979 Proposed Budget
Salaries: Clerical	\$17,950.00	\$18,040.98	\$19,250.00
Travel	8,300.00	7,958.06	8,900.00
Communication			
Services	2,800.00	2,677.75	3,000.00
Rent	275.00	202.50	275.00
Repairs: Equipment	200.00	176.75	250.00
Supplies and			
Materials	2,000.00	2,602.13	2,000.00
Equipment	950.00	577.41	950.00
Taxes: FICA	1,100.00	1,116.78	1,388.00
Miscellaneous	200.00		
Workmen Compen-			
sation		69.00	75.00
Insurance on Furniture		202.00	123.00
Bonds: Secretaries			69.00
Salaries: Agents	19,791.00	19,215.02	21,051.00
Work Study Program	300.00	219.95	300.00
Assistant Forester	100.00	131.87	100.00
Council Travel	250.00	343.20	350.00
	<hr/>	<hr/>	<hr/>
	\$54,216.00	\$53,533.40	\$58,081.00

## 1978 ANNUAL REPORT OF THE COOS COUNTY CONSERVATION DISTRICT

**Board of Supervisors:** Michael Savchick, Berlin - Chairman; Bruce Sloat, Lancaster - Vice Chairman; Bernard Frizzell, Groveton - Treasurer; Robert Pierce, Pittsburg; William Kropelin, Gorham.

**District Administrator:** Mary Lou Glidden, Jefferson.

### ASSISTANCE FROM:

**Cooperative Extension Service:** Leighton Pratt, County Agent; Marshall Patmos, County Forester; Roxann Chamberlin, County 4-H Agent.

**USDA, Soil Conservation Service:** Richard S. Haldeman, District Conservationist; Woody Argereow, Conservation Technician; Russell Kelsea, Soil Scientist.

**USDA, Agricultural Stabilization and Conservation Service:** John Riff, County Executive Director; Irene Schmidt, Program Assistant.

**USDA, Farmers Home Administration:** Larry W. Ruksznis, County Supervisor; Ron Lambert, Assistant County Supervisor; Wendy Joseffy, County Office Assistant.

### A MESSAGE FROM YOUR DISTRICT SUPERVISORS

The leaders and cooperators of your Conservation District deserve congratulations upon the completion of a year of outstanding conservation assistance. The cooperative efforts of many have resulted in significant accomplishment.

The Conservation District participated in the National Land Inventory and Monitoring Program; the purpose of this program is to obtain an assessment of the kinds and amounts of soil erosion in the United States. The District also assisted in carrying out the provisions of the Resources Conservation Act of 1977 which calls for an assessment by the public of the quality and quantity of our soil, water, and related resources and of our programs to conserve and develop these resources. In June, the District distributed public opinion questionnaires and in July held a public meeting at the Balsams in Dixville.



The District reviewed the Forest Service's RARE II Draft Environmental Statement and went on the record to oppose expansion of wilderness designation on the White Mountain National Forest in New Hampshire.

A Soil and Septic System Design Workshop was conducted by the District this fall in conjunction with the New Hampshire Water Supply and Pollution Control Commission.

In 1978, the County included an appropriation of \$8,000 in their budget for the District Administrator's salary. This money enabled the District to maintain an office full time and to carry out its conservation programs. We have received recognition for our work by winning in the annual Goodyear Conservation Awards Program. This year we were an Honor District in our region.

Throughout the year we have conducted various Information and Education Projects. In March we held a Contractors' Workshop to explain the District, Soil Conservation Service, and Agricultural Stabilization and Conservation Service programs. We distributed conservation cartoon booklets to 5th and 6th graders throughout the County. These were sponsored by local banks and credit unions. We distributed Soil Stewardship materials to churches and other organizations that were interested in observing this annual event. The Essex County Conservation District shared a booth with us at the Lancaster Fair. Numerous news articles and a quarterly newsletter were published.

This year the District conducted a Forest Management Training Project with CETA funds. We employed three individuals to train in timber stand improvement work. Technical assistance was provided by the County Forester and his assistant. At the termination of the project in September, ninety acres of timber stand improvement had been completed in four towns in the County.

## **ASSISTANCE FROM SOIL CONSERVATION SERVICE**

In 1978, 273 individual land units received assistance. Over 42,000 acres were soil mapped. Almost 8,000 acres received conservation planning assistance. Technical services were provided for 152 conservation problems. Seventy-three people carried out 150 conservation projects.

Phase I of the Jefferson Soil Survey was completed early this summer with 3,500 acres mapped.

The Town of Randolph received its completed Interim Soil Survey this fall. We also assisted the Town in the design of a fire suppression pond and aided them in recreational area planning.

Two erosion and sediment control plan reviews were provided to the Town of Lancaster on their Community Field project and Town Garage project and one to the Town of Northumberland for their school addition.

We prepared a recreation plan for Town-owned land in Carroll.

Thirty thousand acres of Brown Co. land in Success were soil mapped in July. This soil information will enable the Company to carry out a higher level of resource management.

## **REPORT FROM AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE**

In fiscal year 1978 the Coos County Agricultural Stabilization and Conservation Service committee approved a little over \$88,000 in federal cost-share assistance to farmers and land-owners participating in the Agricultural Conservation Program (ACP).

Of this \$88,000, approximately 20 percent of the funds were spent on practices which received technical assistance from the Soil Conservation Service. These practices included open drainage, tile drainage, diversions and manure storage facilities.

Forestry practices received only 5 percent of the 1978 allocation. This money was spent on weeding and thinning, erosion control on logging roads and tree planting. The small amount spent on forestry is directly related to the increase in dollars spent for forestry practices under our Forestry Incentive Program (FIP). FIP funds are completely separate from our other funding and last year amounted to total approvals of approximately \$7,000.

The balance of our ACP allocation was spent to establish or improve permanent vegetative cover on areas that are susceptible to wind or water erosion. These practices include seedings and/or applications of lime and fertilizer.

Respectfully submitted,

BOARD OF SUPERVISORS  
Michael Savchick, Chairman

# COOS COUNTY CONSERVATION DISTRICT

## FINANCIAL REPORT

	1978 Proposed	1978 Actual	1979 Proposed
<b>INCOME:</b>			
Annual Meeting	\$ 255.00	\$ 253.00	\$ 255.00
Construction			
Materials	1,000.00	664.62	600.00
Contributions	3,000.00	2,502.00	3,000.00
Cost Share Reports	110.00	110.00	100.00
Soil Reports	800.00	679.50	681.00
State Refund			
('77, '78)	250.00	500.00	250.00
Other	90.00	136.54	20.00
	<hr/>	<hr/>	<hr/>
Subtotal	\$ 5,505.00	\$ 4,845.66	\$ 4,906.00
Coos County Salary for District Administrator	8,000.00	7,449.79	8,335.00
	<hr/>	<hr/>	<hr/>
TOTAL	\$13,505.00	\$12,295.45	\$13,241.00
<b>EXPENSES:</b>			
Advertising	\$ 0	\$ 58.18	\$ 60.00
Construction			
Materials	750.00	1,101.74	800.00
Contingency Fund	0	0	800.00
Dues	417.50	422.50	397.50
Equipment	282.50	724.00	200.00
Insurance	0	0	50.00
Meeting Expense	700.00	100.00	200.00
Mileage	400.00	0	400.00
Office Supplies	230.00	103.93	235.00
Postage	480.00	440.03	643.50
Program Materials	1,885.00	1,039.15	1,000.00
Subscriptions	30.00	29.85	30.00
Telephone	30.00	28.00	0
Miscellaneous	300.00	60.20	100.00
	<hr/>	<hr/>	<hr/>
Subtotal	\$ 5,505.00	\$ 4,107.58	\$ 4,906.00

Coos County Salary for District Administrator	8,335.00	7,449.79	8,335.00
TOTAL	\$13,840.00	\$11,557.37	\$13,241.00

# REPORT OF THE CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners, for Cook County:

Gentlemen:

Herewith are the reports of the receipts and disbursements of the past two terms of Superior Court in accordance with RSA 499:5,6.

Respectfully submitted,

ROBERT C. RICH

Clerk of Superior Court

## NOVEMBER TERM, 1977

### Charges Against County

1. Fees chargeable to County		
Mittimus, capias, etc.	\$	26.00
Certificates to Dept. of Vital		
Statistics, Probate Court, etc.		84.50
2. Misc. Cash Disbursements		None
3. Fines:		
State v. Jean Luc Charest		150.00
State v. James Kittredge		200.00
State v. Leo Gagnon		200.00
State v. Donald P. Gallant		100.00
State v. Daniel R. Dantu		125.00
State v. Sylvie A. Tremblay		25.00
State v. Henry Duquette		150.00
State v. Robert H. Caron		100.00
State v. Roger Ouimette		150.00
State v. David B. Frizzell		100.00
State v. Dennis R. Smith		150.00
State v. Ralph Haynes		200.00
State v. Bernard Given		200.00
State v. John N. Chamberlain		100.00
State v. Joseph S. Roy		125.00
4. Clerk & Clerical Hire		15,110.12
		<hr/>
TOTAL CHARGES		\$17,295.62

## Credits To County

1. Entries		
Civic (22)		
Equity (91)		
Criminal appeals (31) -		
2. Fines	\$ 2,075.00	
3. Sale of dockets	None	
4. Sale of rules	None	
5. Fees chargeable to County	110.50	
6. Allowance paid to date	15,110.12	
	<hr/>	
TOTAL CREDITS		\$17,295.62

The foregoing account is approved and allowed.

May 2, 1978

WILLIAM F. CANN  
Presiding Justice

## MAY TERM, 1978

### Charges Against County

1. Fees chargeable to County		
Mittimus, capias, etc.	\$ 27.00	
Certificates to Dept. of Vital		
Statistics, Probate Court, etc.	86.50	
2. Miscellaneous Cash Disbursements	None	
3. Fines:		
State v. Gary Croteau	200.00	
State v. Michael D. Jordan	25.00	
State v. Rene Hudon	200.00	
State v. R. William Amy	75.00	
State v. Muriel G. Morin	200.00	
State v. Neal McGinley	25.00	
State v. Michael Madore	25.00	
State v. Rene Hudon	100.00	
State v. Edward R. Singer	500.00	
State v. Rae Dean Singer	100.00	
State v. Robert Nault	200.00	
State v. David F. Dupuis	600.00	
State v. Gertrude Brooks	100.00	
State v. Stanley Brooks	250.00	
State v. Gordon Blais	500.00	

State v. Harry Haynes, Jr.	500.00	
4. Clerk and Clerical Hire	19,375.76	
	<hr/>	
TOTAL CHARGES		\$23,089.26

**Credits To County**

1. Entries		
Civil (79)		
Equity (115)		
Criminal Appeal (13)		
2. Fines	\$ 3,600.00	
3. Sale of dockets	None	
4. Sale of rules	None	
5. Fees chargeable to County	113.50	
6. Allowance paid to date	19,375.76	
	<hr/>	
TOTAL CREDITS		\$23,089.26

The foregoing account is approved and allowed.

November 9, 1978

DAVID H. SOUTER  
Presiding Justice

January 10, 1979

Coos County Commissioners  
220 Main Street  
Berlin, N. H.

Gentlemen :

Enclosed please find my report as Coos County Attorney for  
the calendar year 1978.

Very truly yours,

PIERRE J. MORIN  
Coos County Attorney

## COUNTY ATTORNEY'S REPORT

To the Commissioners of Coos County:

1. The following is my report of cases disposed of in Superior  
Court during the calendar year 1978:

<b>Felonies</b>	<b>Pleas</b>	<b>Jury</b>	<b>Court</b>	<b>S/P<sup>1</sup></b>	<b>H/C<sup>2</sup></b>
Arson		1		1	
Bad Checks	5	3			1
Burglary	23	2(NG)	1		9
Drugs	19		2	1	18
(Includes Misdemeanors)					
Escape	1				1
Felon in Possession of Gun	2			2	
Forgery	7			4	
Manslaughter		1(NG)			
Negligent Homicide	1			1	
Robbery	1			1	
Sexual Assault	1			1	
Theft	8			2	5
<b>Misdemeanors</b>					
Assault	1				
Criminal Mischief	1				
DWI	8	5(2NG)	4(2NG)		
Miscellaneous	3		2		
Motor Vehicle	11		5(2NG)		
Resisting Arrest	1				
Theft	1				
Criminal Trespass	1				



### Other

Habitual Offender Hearings & Restorations	- 7
Paternity Cases	- 4
Sanity Hearings (Including NGI)	- 4
Support Cases Initiated	- 30
Support Cases Disposed	- 40

### Notations

- 1 - State Prison
- 2 - House of Correction
- 3 - Not Guilty

2. In addition a number of cases involving bank robbery, theft and burglary were dismissed on the basis of guilty findings and guilty pleas before the United States District Court for the District of New Hampshire resulting in substantial sentences and commitment to Federal Penitentiaries. This involved six charges against two individuals.

3. In addition several motions were tried, indictments presented and cases investigated. Your County Attorney has worked closely with most law enforcement agencies in the County, rendering advice and assistance to them.

I wish to thank the Sheriff and his Department, the State Police and especially Troop F, the Police Departments of the various communities, the local Fish and Game Officers, Captain Roger Beaudoin and his staff at the State Crime Lab, the Medical Referees and Pathologists - all of whom have helped to make Coos County a better and safer place to live in 1978.

Respectfully submitted,

PIERRE J. MORIN  
Coos County Attorney  
Jan. 1, 1978 - Dec. 31, 1978

January 10, 1979

# COOS COUNTY EMPLOYMENT AND TRAINING AGENCY

Court House Building  
220 Main Street  
Berlin, N. H. 03570  
Tel. 603-752-1254

## A REPORT ON EMPLOYMENT AND TRAINING PROGRAM ACTIVITIES IN COOS COUNTY

### INTRODUCTION:

Under the Comprehensive Employment and Training Act of 1973 (C.E.T.A.), the Federal Government makes grants to local governments or combinations of local governments to enable them to provide locally planned and administered employment and training services to eligible clients within the local area.

Under the provisions of the act, Coos County has elected to form the Coos County Employment and Training Agency for the optional delivery of employment and training serviced under the C.E.T.A. Act of 1973. The Agency officially started operation on October 1, 1977. The chief elected officials who are authorized by their legislative body to represent the Agency are as follows:

Dr. Norman S. Brungot, Chairman of Coos County Board of Commissioners

Thomas Corrigan, Coos County Board of Commissioners

Gerard Lemire, Coos County Board of Commissioners

Frederick King, Coos County Coordinator

Coos County Employment and Training Agency is just one of six (6) such agencies which comprise the Balance of State. These agencies are under subcontract with the State Prime Sponsor, which is the N. H. Office of Employment and Training.

The comprehensive employment and training system has three main goals which are:

1. To place economically disadvantaged unemployed family heads and youth in good jobs with adequate pay to support themselves and their families at an income above the poverty level and to help them retain those jobs.
2. To place some clients in other positive situations which will benefit the individuals concerned. These positive situations include returning to school or other full-time training, entering the military, obtaining a C.E.T.A. Title II or VI position, and others.

3. To provide the economically disadvantaged and potential school dropout with training and supportive services. The purposes being to assist them in remaining in school while simultaneously preparing them for the future world of work. Also, for out of school youth, ages 16 to 19, we provide, in conjunction with the N. H. Voc Tech College, a combined work experience/training program designed to afford the participants with marketable skills.

The priority groups which have been established by Coos County Employment and Training Agency, indicates that we are attempting to serve the lower 3% of the labor force; those who would tend to remain unemployed even if our economy were in good shape. We feel that the chronically unemployed, which we are trying to serve, suffer multiple barriers to employment including lack of education, lack of financial resources, family responsibilities, racial and sex discrimination, and other barriers including a lack of understanding of the world of work and lack of a stable work record.

Clearly, to accomplish the primary goal of unsubsidized job placement and retention for the economically disadvantaged, we need to provide services which will eliminate these barriers. The C.E.T.A. system is designed to eliminate the employment barriers.

During program and fiscal year of October 1, 1977 through September 30, 1978, our programs served a total of 789 Coos County residents. The analysis by title is as follows:

	<b>Number Planned To Be Served</b>	<b>Numbers Served</b>
Title I    Employment & Training	223	146
Title II   Public Service Employment	52	62
Title III   Youth Employment & Training	27	68
Youth Community Project	10	16
Summer Youth Program	188	225
Title VI   Public Service Employment	27	21
Work Incentive Projects	256	251
	<hr/>	<hr/>
	783	789

#### **Significant Facts:**

Title VI work projects were utilized by 29 public or private non-profit agencies located in 10 Coos County Communities.

Utilizing a work project, C.C.E.&T.A. performance a comprehensive survey of employees in Coos County, the results of which identified specific skill areas people should be trained in. The study is expected to be ready for distribution in March 1979.

The N. H. Off Highway Vehicle Department expanded and improved approximately 100 miles of its Coos County trails via a Title VI project.

The youth project created 10 new miles of ski touring trails and improved existing trails in the Berlin area. Additionally, 50% of those participants terminated from that program enrolled into a post secondary school program.

Thirty-five persons received classroom training designed to enhance their employability. Sixteen of those were trained as nurse aides.

Of those terminated, the following percentage of participants secured employment within thirty days of their termination:

Title I 46%	Title II 65%	Title VI 37%
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Title VI projects were not designed to secure participants unsubsidized employment but rather to provide them with transitional employment only.

For the program and fiscal year of October 1, 1978 through September 30, 1979, federal funds totaling \$1,484,465.00 (less summer youth program) have been allocated for use in Coos County.

Below is a table illustrating the financial allocations by title and the planned number of participants to be served in each title.

		Allocation	Number of Persons To Be Served By Plan
Title I	Employment & Training	\$404,479.00	317
Title II	Public Service Employment	390,415.00	99
Title III	Youth Employment & Training	69,260.00	89
	Youth Community Project	105,233.00	20
Title VI	Public Service Employment	453,269.00	180
	Work Incentive Projects	61,809.00	24
	Total	<hr/> \$1,484,465.00	
Title III	Estimated S.Y.P. Allocation	112,000.00	

PAUL G. LESSARD  
Executive Director  
C.C.E.T.A.

# DIRECT WELFARE COSTS — 1978

	County Welfare	Soldiers Aid	Childrens Aid	Total By Town	Percentage By Town
Berlin	\$50,920.33	\$14,112.21	\$14,557.30	\$79,589.84	78%
Carroll	0	0	0	0	
Clarksville	0	0	0	0	
Colebrook	140.00	49.71	1,104.00	1,293.71	1%
Columbia	0		0	0	
Dalton	252.80	0	1,380.00	1,632.80	1%
Dummer	1,351.62	0	0	1,351.62	1%
Errol	25.00	0	0	25.00	
Gorham	3,232.31	1,766.02	1,080.00	6,078.33	6%
Jefferson	0	0	0	0	
Lancaster	3,823.49	292.00	0	4,115.49	4%
Milan	108.00	13.00	0	121.00	
Northumberland	2,362.88	0	0	2,362.88	2%
Pittsburg	0	0	0	0	
Randolph	0	0	0	0	
Shelburne	30.00	0	0	30.00	
Stark	182.50	145.00	0	327.50	
Stewartstown	2,321.55	590.28	0	2,911.83	3%
Stratford	90.00	0	1,577.50	1,667.50	1%
Whitefield	1,116.40	38.00	0	1,154.40	1%
Totals	\$65,956.88	\$17,006.22	\$19,698.90	\$102,661.90	
District One Total	\$ 87,170.79				
District Two Total	9,593.07				
District Three Total	5,898.04				
	<u>\$102,661.90</u>				

# JAIL — 1978

No. of Inmates	Length		Offense:
	Weeks	Days	
16	2	2	Nights Lodging
2		3	Resisting Arrest, Criminal Trespass and Assaulting an Officer
1		3	Aggravated Assault
1		1	Assault - Criminal Mischief
1	12	6	Possession of Concealed Weapon
6	51	5	Burglary
1		2	Forgery 3 counts
1		5	Operating w/o valid license
2	2		Public Intoxication
3	2	3	Criminal Mischief
1		1	Accomplice to the Crime of Theft
1		9	DWI - Taking Car w/o Consent
1		1	Theft of Services
1		2	Felon in Possession of Hand Gun
4		5	Disorderly Conduct
2		2	Possession of Controlled Drug
1	1		Theft by Unauthorized Taking
1		1	Intoxication & Disorderly Conduct
1	3		Wreckless Operation, Operating after Suspension
2	6	4	Sale of Controlled Drug
1		1	Criminal Trespass
2		2	Receiving Stolen Property
1		2	6 Counts of Larceny by Check
1		1	DWI & Operating after revocation
3		3	Criminal Trespass & Disorderly Conduct
1		1	Assault - Resisting Arrest - Disorderly Conduct
1	1	3	Criminal Trespass, Burglary & Attempted Theft
3		3	Fishing without a License
1		1	Conspiracy to Commit Burglary
1		1	Trespassing
2		4	Operating after revocation
2	2	4	DWI & Operating w/o License
2	2	1	Assault
1		2	Bench Warrant - Default
1		2	Unreasonable speed, accident resulting & Operating after suspension, con- duct after accident

No. of Inmates	Length Weeks	Days	Offense:
1		1	DWI Driving to Endanger
1	4	3	DWI Resisting arrest - Escape
1		2	Fraud on Creditors
1	3	2	Unlawful operation of Motor Vehicle by Habitual Offender
1	1	3	Disobedience to Police Officer & Taking W/O Consent
1	8	3	Burglary & Violation of Probation
1		1	Failure to post \$100.00 Bond until Trail
1		1	Reckless operation - Failure to stop for officer
1		3	DWI - Resisting Arrest - Assault on Police Officer
1	8	5	Escape
2	11	2	Fugitive from justice
2	4	7	Issuing bad checks
1		1	Procuring for minors
2		3	Felonious Sexual Assault
1		6	DWI - Resisting Arrest
1	6	5	Theft
1		1	Operating after revocation while intoxicated - Possession of Marijuana
1		1	Criminal Trespass; assault & resisting arrest
14	4	3	DWI



# HOUSE OF CORRECTION — 1978

No. of Inmates	Length		Offense:
	Weeks	Days	
3	25	9	Disorderly conduct
1	3	3	Possession of Concealed Weapon
1	1	4	Criminal Trespass
4	21	16	Burglary
1	18	3	Possession of a Controlled Drug
2	4	5	Sale of Controlled Drug
1		1	Disobedience to Police Officer
1	2	3	Resisting Arrest
1	2	2	Issuing Bad Checks
2	1	10	Criminal Mischief
2	5	11	Assault
4	33	11	Theft
1	8	4	Felon in possession of handgun
1	6	2	Possession of Marijuana
1	6	2	Poss. of over 1 # Cannabis Type Drug Class B
1	17	5	Theft by unauthorized taking
1	5	6	Giving false info. to police officer
1	6		Operation after revocation
3	4	17	Violation of Probation
1		2	DWI
1		6	Misuse of plates & operating unreg- istered MV.
1	6		DWI Concealment of merchandise
1	9	2	Berlin District Court
1	17	4	Negligent Homicide
1	11	5	Aggravated Assault
1	4	1	Contempt of Court
1	5	4	Sale of Drugs
1	4	3	Disorderly

## JAIL AND HOUSE OF CORRECTION CONSTRUCTION REPORT

The County Commissioners in conjunction with a Building Committee from the Delegation in the fall of 1975 undertook a space study of the County Jail and House of Correction. The objective of the study was to make an analysis of this 100 year old facility with an eventual goal of rebuilding it in order to reduce a very serious fire hazard and to create a more pleasant and healthy environment for the inmates. When the federal government through the Economic Development Administration's Public Works II program made funds available to the county the Delegation authorized the Commissioners to prepare final plans and on November 19, 1977 final approval was given for Phase I of the renovations. The construction work continued during 1978. The county was able to continue to operate the facility during construction even though the conditions were sometimes unpleasant for both the inmates and the staff. On December 31, 1978 the first phase of the renovations which was a complete rebuilding of the center section of the building was 95% complete and ready for occupancy. Phase II of the project will take place in 1979 with funds for this work coming from the Law Enforcement Assistance Administration.

This final phase will involve a complete rebuilding of the jail cell block and extensive renovations to the dormitory area of the house of correction. This entire project is an example of good cooperation between federal, state and local governments in solving a problem that local government alone would find to costly.

### FINANCIAL REPORT December 31, 1978

#### Available Funds - Phase I:

County Notes	\$200,000.00
E.D.A. Grant No. 01-51-21131	282,000.00
L.E.A.A. Grant No. 76-I-E1870-F10	17,682.00
L.E.A.A. Grant No. 78-I-E1870-F03	16,958.00
Interest Earned	963.44
Total	<hr/> \$517,603.44

**Expenditures — Phase I:**

Administrative Costs	\$ 956.47
Architects Fees	21,445.76
Construction Costs	283,968.92
Equipment Costs	63,767.85
Interest	2,078.44

Total	<u>\$372,217.44</u>
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Funds committed but unspent December 31, 1978	\$145,386.00
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JOHN E. RICH & COMPANY

Accountants and Auditors

JOHN E. RICH, C. P. A. 1936-1971  
ALICE PECKHAM RICH, C. P. A.  
DAVID L. CONNORS, C. P. A.  
DONALD F. MASON

194A Pleasant Street  
P. O. Box 487  
Concord, N. H. 03301  
Telephone 225-5503

January 27, 1978

Board of County Commissioners  
County of Coos, New Hampshire

Gentlemen:

We have examined the financial statements of the various funds of the County of Coos, New Hampshire for the year ended December 31, 1977. Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of such funds of the County of Coos, New Hampshire at December 31, 1977, and the results of operations of such funds for the year then ended in conformity with generally accepted accounting principles applied on a consistent basis.

Respectfully submitted,



David L. Connors  
Certified Public Accountant  
JOHN E. RICH & COMPANY  
Accountants and Auditors

Exhibit A

COUNTY OF COOS, NEW HAMPSHIRE  
COMBINED BALANCE SHEET - ALL FUNDS  
AS AT DECEMBER 31, 1977

	General Fund	Capital Projects Fund	Property, Plant and Equipment Fund	General Long-Term Debt
<u>Assets</u>				
Cash	\$ 253,410	\$ 8,158	\$	\$
Accounts Receivable	312,376			
Inventories	93,364			
Property, Plant and Equipment			2,470,052	
Notes Authorized but not Issued		180,000		
EDA Grant Receivable		282,000		
LEAA Grant Receivable		35,000		
Amount Required to be Raised in the Future for Retirement of Debt				1,460,000
<b>TOTAL ASSETS</b>	<u>\$ 659,150</u>	<u>\$ 505,158</u>	<u>\$2,470,052</u>	<u>\$1,460,000</u>
<u>Liabilities, Reserves and Fund Balances</u>				
<u>Liabilities</u>				
Accounts Payable	\$ 229,260	\$ 5,520	\$	\$
Exchange Accounts	9,291			
Unexpended Balance				
Federal Funds	18,519	499,638		
Bonded Debt				1,460,000
<b>Total Liabilities</b>	<u>257,070</u>	<u>505,158</u>		<u>1,460,000</u>
<u>Reserves</u>				
Reserve for Receivables	67,913			
Reserve for Inventories	93,364			
<b>Total Reserves</b>	<u>161,277</u>			
<b>Fund Balance</b>	<u>240,803</u>		<u>2,470,052</u>	
<b>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</b>	<u>\$ 659,150</u>	<u>\$ 505,158</u>	<u>\$2,470,052</u>	<u>\$1,460,000</u>

Exhibit A

COUNTY OF COOS, NEW HAMPSHIRE  
GENERAL FUND  
BALANCE SHEET AS AT DECEMBER 31, 1977

ASSETS

<u>Cash</u>		
Petty Cash	\$ 1,080	
Treasurer's Checking Accounts	234,089	
Payroll Account	1,000	
Berlin Patient Funds	9,241	
Other Cash Accounts	8,000	
Total Cash		\$253,410
<u>Accounts Due the County</u>		
Patients, West Stewartstown Nursing Home	114,626	
Patients, Berlin Nursing Home	76,764	
Taxes, Due from Towns	83,159	
Accounts Receivable, Other	37,827	
Total Accounts Due the County		312,376
<u>Inventories</u>		
West Stewartstown	69,632	
Berlin	23,732	
Total Inventories		93,364
TOTAL ASSETS		<u>\$659,150</u>

LIABILITIES, RESERVES AND FUND BALANCE

<u>Current Liabilities</u>		
Accounts Payable	\$229,260	
Patient Exchange Account	9,241	
Exchange Account	50	
Total Current Liabilities		\$238,551
<u>Unexpended Balance Federal Revenue Sharing Funds</u>		18,519
<u>Reserves</u>		
Accounts Receivable, Nursing Homes		
West Stewartstown	40,676	
Berlin	27,237	
Inventories	93,364	
Total Reserves		161,277
<u>Fund Balance, Schedule A-1</u>		240,803
TOTAL LIABILITIES, RESERVES AND FUND BALANCE		<u>\$659,150</u>

Exhibit B

COUNTY OF COOS, NEW HAMPSHIRE  
GENERAL FUND  
STATEMENT OF REVENUES  
FOR THE YEAR ENDED DECEMBER 31, 1977

	1977 Approved Budget	Actual	Actual Over (Under) Budget
Berlin Nursing Home (Part III)	\$1,022,876	\$1,049,469	\$ 26,593
West Stewartstown Nursing Home (Part IV)	791,000	798,215	7,215
Jail (Part IV)	-	1,915	1,915
Farm (Part IV)	150,000	135,129	(14,871)
Board and Care of Children	1,350	320	(1,030)
Rent, Berlin Court House	4,800	5,462	662
Antirecession Funds	-	17,584	17,584
Revenue Sharing Funds	60,000	60,000	-
Federal Payment in Lieu of Taxes	66,583	66,583	-
Superior Court Fines	5,000	3,270	(1,730)
Motor Vehicle Permits	5,000	4,386	(614)
Resident Taxes	1,500	700	(800)
Rooms and Meals Tax	1,000	727	(273)
Timber Yield Tax	4,000	-	(4,000)
Savings Bank Tax	7,000	6,780	(220)
Other Funds for Jail Reconstruction	158,000	235,000	77,000
EDA Jail Reconstruction	282,000	282,000	-
Interest, Capital Reserves	-	138	138
Reimbursement, Old Age Assistance	10,800	5,110	(5,690)
Reimbursement, Soldiers' Aid	200	-	(200)
Reimbursement, County Welfare	500	190	(310)
Total	<u>2,571,609</u>	<u>2,672,978</u>	<u>101,369</u>
Surplus Used to Reduce Tax Rate	49,267	49,267	-
Amount to be Raised by Taxation	<u>985,164</u>	<u>985,117</u>	<u>(47)</u>
Totals, Schedule A-1	<u>\$3,606,040</u>	<u>\$3,707,362</u>	<u>\$ 101,322</u>



COUNTY OF COOS, NEW HAMPSHIRE  
GENERAL FUND  
STATEMENT OF EXPENDITURES  
FOR THE YEAR ENDED DECEMBER 31, 1977

	Schedule	1977	Actual	Actual
		Approved Budget		Over (Under) Budget
Commissioners' Office				
Officers and Other	C-1	\$ 20,000	\$ 20,330	\$ 330
Administration	C-2	24,000	24,388	388
County Attorney	C-3	13,050	13,260	210
Register of Deeds	C-4	5,800	6,963	1,163
Register of Probate	C-5	5,550	3,443	(2,107)
Sheriff's Department	C-6	50,000	48,496	(1,504)
Medical Referee	C-7	4,150	4,315	165
Berlin Courthouse	C-8	15,000	15,163	163
Lancaster Courthouse	C-9	15,000	15,195	195
Clerk of Court	C-10	64,500	58,972	(5,528)
Board and Care of Children	C-11	25,000	25,600	600
Old Age Assistance	C-12	235,000	246,837	11,837
Welfare Administration	C-13	12,000	11,946	(54)
Soldiers' Aid	C-14	10,000	19,682	9,682
County Welfare	C-15	35,000	52,062	17,062
Extension Service		50,000	49,934	(66)
Soil Conservation	C-16	8,000	7,168	(832)
Debt Service		98,000	96,424	(1,576)
Specials, Capital Improve-				
ments	C-17	501,770	573,225	71,455
Delegation Expense		2,500	2,597	91
Special Appropriation,				
Other Agencies	C-18	14,500	14,500	-
<u>Berlin Nursing Home,</u>				
<u>Part III</u>		1,196,150	1,029,060	(167,090)
<u>West Stewartstown Nursing</u>				
<u>Home, Part IV</u>		936,070	854,645	(81,425)
<u>County Jail and House of Correction,</u>				
<u>Part IV</u>		125,000	136,566	11,566
<u>County Farm, Part IV</u>		140,000	135,794	(4,206)
Totals, Schedule A-1		<u>\$3,606,040</u>	<u>\$3,466,559</u>	<u>\$ (139,481)</u>



COUNTY OF COOS, NEW HAMPSHIRE  
GENERAL FUND  
STATEMENT OF CHANGES IN FUND BALANCE  
(UNAPPROPRIATED SURPLUS)  
FOR THE YEAR ENDED DECEMBER 31, 1977

Balance, January 1, 1977 (Deficit)		\$ (25,733)
<u>Adjustment to Beginning Balance</u>		
Reserves Reduction		<u>75,000</u>
Adjusted Balance, January 1, 1977		49,267
Surplus Used to Reduce Tax Rate		<u>49,267</u>
Balance before Current Operations		-
<u>Current Operations</u>		
Revenues, Exhibit B	\$3,707,362	
Expenditures, Exhibit C	<u>3,466,559</u>	
Surplus Provided from Current Operations		<u>240,803</u>
Balance, December 31, 1977		<u><u>\$ 240,803</u></u>



